



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Finance Committee

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Tuesday, May 2, 2017

6:00 PM

Council Chambers

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 4 - Brey, McMeans, Sitkiewitz and Lotz

**Absent:** 1 - Howe

#### 3. Approval of Minutes

[17-0463](#) Finance April 4, 2017

**Attachments:** [MeetingMinutes 04-Apr-2017](#)

**Moved by McMeans, seconded by Sitkiewitz, that the Minutes be accepted. The motion carried by the following vote:**

**Aye:** 4 - Brey, McMeans, Sitkiewitz and Lotz

#### 4. Public Comment

No public comment at this meeting.

#### 5. Public Hearings

No Public Hearings at this meeting.

#### 6. Presentations

No presentations for this meeting.

#### 7. Discussion and Action Items

[17-0371](#) Restricted Cash and Investment Services Accounts (Move from JP Morgan to Bank First National), recommend accepting

**Attachments:** [MPU Transfer Redemption Accounts to Bank First National](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted for Consent Agenda. The motion carried by the following vote:**

**Aye:** 4 - Brey, McMeans, Sitkiewitz and Lotz

[17-0458](#) Request to Re-Organize Finance, Treasury and Clerk functions

**Attachments:** [Current Org Chart 2017](#)

[Proposed Organization Table 2017](#)

[Administrative Support Specialst-Clerk.Treasury Office JD 5.2017  
Clean JL](#)

[Administrative Support Specialst-Clerk.Treasury Office JD 5.2017  
Redline JL](#)

[Comptroller.Deputy Treasurer JD 5.2017 Clean JL](#)

[Comptroller.Deputy Treasurer JD 5.2017 Redline JL](#)

[Deputy City Clerk JD 5.2017 Clean JL](#)

[Deputy City Clerk JD 5.2017 Redline JL](#)

[Finance Director Treasurer 05-2017 Clean JL](#)

[Finance Director Treasurer 05-2017 Redline JL](#)

[City Clerk JD 5.2017 Clean JL](#)

[City Clerk JD 5.2017 Redline JL](#)

**Moved by Sitkiewitz, seconded by Lotz, that this Action Item be accepted and referred to Council. The motion carried by the following vote:**

**Aye:** 4 - Brey, McMeans, Sitkiewitz and Lotz

[17-0459](#) Enterprise Fleet Services Agreements for Non-CDL Vehicles

**Attachments:** [Enterprise Agreements Manitowoc WI March 2017](#)

[Credit Application - Fleet](#)

[Case Study - City of Ferndale](#)

[Case Study - City of Gardena](#)

[Case Study - City of Westminster](#)

[Case Study St. Croix Sheriff's Office](#)

[Enterprise Fleet Analysis version #1](#)

S Corbeille, Finance Director/Treasurer spoke to the committee about the overall process and provided the committee with case studies from other communities.

No action was taken on this item.

A representative from Enterprise will be asked to attend the next committee meeting to discuss the entire process of how their system works and to answer any questions the committee has.

## 8. Adjournment

Moved by McMeans, seconded by Sitkiewitz, to adjourn.