



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Personnel Committee

Monday, May 2, 2022

5:30 PM

Council Chambers. Meeting also available via
Remote Conferencing-Zoom

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom (www.zoom.com) to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves.

This meeting will be held in Council Chambers and also via remote conferencing software: www.zoom.com. Members of the public may call to listen in at 1-312-626-6799, Meeting ID: 839 6086 1541, Password: 886726. Those wishing to make public comment should email dcharney@manitowoc.org or call 920-686-6995 with their comment no later than 12:00 p.m. Central the day of the meeting.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

- [22-0381](#) Approval of the April 4, 2022 Personnel Committee Minutes
Attachments: [04-04-2022 PC Meeting Minutes.pdf](#)
- [22-0382](#) Review of Legal Fees Billed out Through April, 2022-Human Resources
Attachments: [_OUTSIDE LEGAL COUNSEL FOR HR Costs.pdf](#)
- [22-0395](#) Quarterly Report out on Health Plans
Attachments: [Med MER 0322 \(public\).pdf](#)
- [22-0383](#) Report out of Human Resources Initiatives May, 2022
Attachments: [HR Update May 2022.pdf](#)
- [22-0384](#) Report out of City Attorney's Initiatives May, 2022
Attachments: [ATTORNEY UPDATE MAY 2022.pdf](#)

5. Discussion and Action Items

- [22-0386](#) Request to Change a Job Title from Destination Marketing Manager to Destination Sales & Marketing Manager in the Tourism Department
Attachments: [Memo to Room Tax Commission re Title Change.pdf](#)
[Destination Sales and Marketing Manager 10208-draft for PC -05-2022.pdf](#)
[Destination Marketing Manager 10208-final for PC -05-2022.pdf](#)
- [22-0389](#) Request to Approve Revisions to the Social Media Policy
Attachments: [Social Media Policy May 2022 Revisions for Personnel.pdf](#)
[Social Media Policy May 2022 Revisions final for Council.pdf](#)
- [22-0385](#) Request for Resolution to Hire Seasonal Employees Related to Elected Officials, Department Heads, or Supervisory Personnel
Attachments: [DRAFT-Res to hire related seasonals for seasonal employment 2022.pdf](#)

6. Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[22-0387](#) Grievance from WPPA Local Regarding Hiring a Seasonal Police Assistant

Attachments: [Grievance 22-00238 Seasonal Assistant.pdf](#)

7. Reconvene in Open Session

[22-0387](#) Grievance from WPPA Local Regarding Hiring a Seasonal Police Assistant

Attachments: [Grievance 22-00238 Seasonal Assistant.pdf](#)

8. Adjournment

Submitted by Debbie Charney, Human Resources Generalist