



CITY OF MANITOWOC

WISCONSIN, USA

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MEMO

Date: 11/13/2025
To: City of Manitowoc - Finance Committee
From: Shawn M. Alfred, Finance Director/Treasurer
Re: 2026 Budget Proposal – Unfunded Full Time Equivalent (FTE) Positions

At the November 12, 2025 Finance Committee Meeting, during discussions of the 2026 Mayor Proposed Budget, the City of Manitowoc's Full Time Equivalent (FTE) Report By Department was reviewed. Upon reviewing, the Finance Committee requested a listing of positions that are active; however, not currently being funded in the 2026 budget proposal. After investigating and collaborating with Human Resources, the following unfunded positions were identified:

- Assistant City Attorney | Attorney's Department | 1.00 FTE
- Business Manager | Department of Public Infrastructure (DPI) | 1.00 FTE
- Engineer | Department of Public Infrastructure (DPI) | 1.00 FTE

To eliminate the three positions detailed above due to being unfunded, a resolution would need to be brought forth to the Personnel Committee requesting the approval. The Human Resources Department is planning to bring forth a resolution, based on the discussions, to the December 1 Personnel Committee meeting. If this is not the intent, please direct staff otherwise. Silence will be considered congruence.