

Mission: The mission of Manitowoc Public Library is to promote a culture of reading and to provide access to information. Through services, we strive to foster an environment that meets the educational, recreational and cultural needs of the community.

July 2025

- On July 1, Stacey Bialek and I met with the City's Department of Public Works to learn about the public bidding process for the Library's HVAC replacement project. We put together the Advertisement and Special Provisions and Conditions documents for the bid to be posted by July 23 – August 6. Any bids will be brought forward at the Board of Public Works Committee Meeting on August 6.
- I attended the required City employee HR Civility Training on July 10.
- I had a preliminary 2026 Budget meeting with Chris Able on July 17. We talked through the 2026 Budget Memo from the Mayor (every Department Head receives this for guidelines in creating their department's budget for the next year). We will determine a Finance Committee Meeting date at the July Library Board meeting. First look at the 2026 Library Budget will be presented at the August Library Board meeting.
- Other system directors/staff and I met with a representative of *RegisterIQ* on July 21. This software allows for patrons to register for library cards online and are instantly verified and given a library account. We are considering this service as a more efficient way for patrons to apply for library cards digitally and staff to process them faster, with all data and information verified.

Other Meetings

- One-on-Ones with Managers and Staff
- Meetings with City Department Heads and the Mayor
- MPL Foundation Meeting
- Lakeshore Balloon Glow Committee final meetings – even is August 15!

Coming Up

- Summer Reading Program ends August 9; summary of program will be presented at the September Library Board meeting
- National Night Out, August 5