



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Finance Committee

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Tuesday, August 2, 2016

6:00 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

**1. Call to Order**

**2. Roll Call**

**3. Approval of Minutes**

[16-0715](#) July 5, 2016

**Attachments:** [16-07-05 Meeting Minutes no attachments](#)

**4. Public Comment**

**5. Presentations**

**6. Discussion and Action Items**

[16-0617](#) Report of City Clerk of summary of fees collected for leased parking stalls for 2015-16.

[16-0711](#) 2017 Budget Discussion

**Attachments:** [2017 Budget Instructions and Guidelines MAYOR FINAL](#)

[16-0724](#) Claims Report from City Attorney

- Attachments:**      [Open Claims Report for Finance Committee 7-26-2016](#)  
[Denied Claims in 2016 for Finance Committee 7-26-2016](#)
- [16-0721](#)              Proposal by Progress Lakeshore to provide administrative services for City of Manitowoc industrial and commercial Revolving Loan Funds.
- Attachments:**      [16-0721 Progress Lakeshore RLF Admin](#)
- [16-0722](#)              Request by the Community Development Department to eliminate the “City Assessor” position and to create and fill the “Assessment and Property Listing Technician” position.
- Attachments:**      [16-0722 A Assessment and Property Listing Technician](#)  
[16-0722 B City Assessor JD 4.2013](#)
- [16-0723](#)              Request by the Community Development Department to release a Request for Proposals for assessor services including Statutory Assessor services, annual maintenance services, and assessment software.
- Attachments:**      [16-0723 DRAFT Assessor RFP 8-1-16](#)
- [16-0712](#)              Recommendation of Capital Allocation Working Group (CAWG) to fund up to \$5,000 to develop plans and design services for renovation of Silver Creek Fieldhouse
- Attachments:**      [08\\_SC fieldhouse](#)
- [16-0713](#)              Recommendation of Capital Allocation Working Group (CAWG) to fund up to \$2,750 for Access Control System for the Rahr-West Art Museum
- Attachments:**      [08\\_Rahr Access control](#)
- [16-0714](#)              Report from Capital Allocation Working Group on Unbudgeted/End of Life and Capital Maintenance Requests thru June 30, 2016
- Attachments:**      [0\\_Log of Unbudgeted and ELF](#)  
[2016 Capital Maintenance](#)

## 7. Adjournment

If you need accommodations for this meeting, please notify the City Clerk’s office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.