



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Board of Review

Tuesday, August 29, 2017

5:30 PM

Common Council Chambers

Board may recess from time to time until its business is completed.

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

Call to Order

Roll Call

Approval of Minutes

[17-0862](#) Minutes of Board of Review of 5/23/16 and 7/21/16.

Attachments: [5-23-16.pdf](#)
[7-21-16.pdf](#)

Discussion and Action Items

[17-0861](#) Notice of meeting published in Herald Times Reporter on May 7, 2017

Attachments: [public notice.pdf](#)

[17-0863](#) Public Notice of Meeting Posted on August 25, 2017

Attachments: [Meet Not.pdf](#)

[17-0864](#) Assessor's Affidavit relative to completion of the 2017 assessment roll.

- [17-0865](#) Attorney reviews role and duties of members of the Board of Review and procedures to be followed.
- [17-0866](#) Report of Assessor relative to current level of assessment and reviews Uniform Standards regulating Assessors.
- [17-0867](#) ASSESSOR'S CHANGES: 1) Certify all corrections of error under state law (sec 70.43, Wis. Stats); 2) Verify with Assessor that open book changes are included in the assessment roll.
- Attachments:** [assessor changes.pdf](#)
- [17-0868](#) Allow taxpayers to examine assessment data.

Waivers of the Required 48-hour notice of intent to file an objection, when there is good cause

Requests for Waiver of Board of Review Hearing allowing property owner an appeal directly to Circuit Court

- [17-0869](#) Request for Waiver of Board of Review Hearing: Manitowoc Partners, PO Box 8050 Bentonville, AZ 72712; Brendan Douylliez/Robert Hill, Paradigm Tax Group, Agent; Property Address 4115 Calumet Avenue; Parcel 836-203-020 along with supplemental documentation: Objection to Real Property Assessment, Request to Testify by Telephone or Submit a Sworn Written Statement and Agent Authorization.
- Attachments:** [OBJ 17-001.pdf](#)
[Withdraw Request-Objection.pdf](#)

Requests to Testify by Telephone or submit sworn written statement, Subpoena requests & act on any other legally allowed Board of Review matters

Review Notices of Intent to File Objection

Hear Objections to Assessments (Real and Personal Property)

Consider scheduling additional Board of Review Dates, if needed.

Ajournment

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.