



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board Personnel Committee

Tuesday, February 13, 2018

4:30 PM

Manitowoc Public Library

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the **MANITOWOC PUBLIC LIBRARY PERSONNEL COMMITTEE** of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Personnel Committee meeting on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

3. Old Business

[18-0162](#)

a. Employee Policy Manual merger (possible action)

Attachments:

[CURRENT LIBRARY EPM pre-merger - Employee Policy Manual September 2018](#)
[memo 2.2018 EPM updates with City merger](#)
[EPM-City with Library rev 2.2018](#)

4. New Business

[18-0160](#)

a. Backfill Literacy Coordinator position to allow for one week overlap (possible action)

Attachments:

[memo 2018 Literacy Coordinator Overlap](#)

5. Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The specific subject matter that may be considered in closed session is the following:

- a. Extended Leave for Library Director
- b. 2018 Staff Development Goals for Library Director

6. Reconvene in Open Session

- [18-0161](#) a. Extended Leave for Library Director (possible action)
- [18-0159](#) b. 2018 Staff Development Goals for Library Director (possible action)

7. Adjournment

If you need accommodations for this meeting, please notify the Library's ADA Manager Stacey Bialek at least 48 hours in advance of the meeting at 920-686-3008 or <sbialek@manitowoc.org>.