



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Common Council

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Monday, April 16, 2018

6:30 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[18-0353](#) City Clerk administers Oath of Office for Police Officer Cooper Schmidt followed by badge pinning.

[18-0393](#) Presentation to outgoing Council member David Soeldner

#### E. PUBLIC HEARINGS

[18-0380](#) 6:32 PM: Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed Conditional Use Permit for a Tattoo/Micro-Blading establishment in a B-3 General Business District located at 2510 Washington Street.

**Attachments:** [18-0380](#)

[18-0381](#) 6:35 PM: Public Hearing for the purpose of hearing any and all interested parties in the matter of a proposed Conditional Use Permit to allow for the outside storage or sales of merchandise in a B-3 General Business District for property located at 2020 Dufek Drive.

**Attachments:** [18-0381](#)

#### F. PUBLIC INPUT

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

## G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

## H. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

### 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

### 2. Miscellaneous

[18-0314](#) Minutes of March 19, 2018 Council meeting, recommending approval and place on file.

**Attachments:** [18-0314](#)

[18-0313](#) Thank you from Ralph Sczygelski for allowing him to speak at the March 19, 2018 Council meeting, recommending placing on file.

**Attachments:** [18-0313](#)

[18-0350](#) Public Notice of an Air Pollution Control Permit Application Review for Tramontina US Cookware Inc., 2005 Mirro Dr., recommending placing on file.

**Attachments:** [18-0350](#)

[18-0354](#) Communication from Wisconsin DNR relative to Manitowoc Waterworks Project Number W-2018-0311, recommending placing on file.

**Attachments:** [18-0354](#)

[18-0362](#) Resignation from Mary Schilder and Ralph Kramer from the Crime Prevention Committee, recommending acceptance and place on file.

**Attachments:** [18-0362](#)

[18-0363](#) Resignation from Anthony Mack from the Citizens Advisory Committee effective June 1, 2018, recommending acceptance and place on file.

**Attachments:** [18-0363](#)

### 3. Committee of the Whole (Consent)

[18-0376](#) Report of Special Events Committee relative to approval of the following events: Holiday House 5K Run/Walk/Roll on 8/18/2018; Next Gen Disc Golf Tournaments on 6/30/2018; Trilogy Challenge by Dynamic Discs on 8/11/2018; recommending acceptance of report and place on file.

**Attachments:** [18-0376](#)  
[Holiday House Walk-Run-Roll](#)  
[Next Gen Disc Golf Tournament](#)  
[Trilogy Challenge Disc Golf](#)

#### 4. Finance Committee (Consent)

[18-0246](#) Request to increase 2018 Budgeted amount by up to \$11,000 for replacement of Washington Park Electronic Sign (2018 budget \$20,000, current estimate \$31,000) funding to come from Room Tax Reserves, recommending referral to CAWG for discussion and to request a second proposal for consideration.

**Attachments:** [Washington Park New Sign-Purchase](#)

[18-0332](#) Minutes of various MPU Commission and Great Lakes Utilities meetings, recommending acceptance and place on file.

**Attachments:** [MPU Commission Meeting Minutes](#)  
[GLU Meeting Minutes](#)

[18-0339](#) Minutes of the March 6, 2018 Finance Committee meeting. Recommending acceptance and place on file.

**Attachments:** [18-0339](#)

[18-0343](#) Request from Moore's Irish Pub to extend liquor license premise to the courtyard on the east side of the building at 811 Jay St. Recommending to approve the request for the 2017-18 license term.

**Attachments:** [Moore's Request](#)

[18-0344](#) Request from Manitowoc County Expo/Fair entertainment pavilion purveyors to extend live band music performances on Friday, August 24th and Saturday, August 25, 2018 to 11:30 p.m. with beer sales ending at Midnight with music stopping at 11:00 p.m. on Tuesday, Wednesday, Thursday, and Sunday and beer sales discontinuing at 11:30 p.m., recommending approval.

**Attachments:** [Expo Request](#)

[18-0348](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein, recommending acceptance.

**Attachments:** [18-0348](#)

[18-0349](#) General City Claims in the amount of \$4,610,892.79 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

**Attachments:** [18-0349](#)  
[4-6-18](#)  
[3-30-18](#)  
[3-23-18](#)  
[4-13-18](#)

## 5. Personnel Committee (Consent)

[18-0291](#) Manitowoc Professional Firefighters International Association of Firefighters Local 368 contract negotiations, recommending placing on file.

**Attachments:** [Fire Bargaining Request 2018.pdf](#)  
[ff2015-2018 Final](#)

## 6. Public Infrastructure Committee (Consent)

[18-0111](#) Request for a Weed Assessment Reduction for 1230 South 10th Street (Parcel #000-316-160), recommending granting request for reduction of \$376.48.

**Attachments:** [18-0111](#)

[18-0223](#) Funding for River Sheet Wall from Former Consumer Steel Property, recommending placing on file as funding cannot be transferred over.

**Attachments:** [18-0223\\_201802271158](#)  
[18-0223\\_201804031118](#)

[18-0305](#) Request to use Funds Generated from sale of Cemetery Topsoil Shredder to purchase New Air Compressor, recommending granting the request

**Attachments:** [18-0305\\_201803291212](#)

[18-0315](#) Report of Board of Public Works of 3/21/2018, of bids received for 2018 Seal coating Program Re-Bid, Project WS-18-6R, recommending awarding to low bidder, Scott Construction, Inc. in the amount of \$96,758.88.

**Attachments:** [WS-18-6R](#)  
[Bid Tab WS-18-6R](#)

[18-0321](#) Request to Approve the Token Transit Agreement, recommending approval of request for a 6 month trial period and to bring back results to Public Infrastructure Committee.

**Attachments:** [18-0321\\_201803291208](#)

[18-0322](#) Possible Assessment for City Owned Property at corner of Viebahn and S. 19th Street for a County Paving Project, recommending approving the paving at the City's expense with appropriate assessment and procedure.

**Attachments:** [18-0322\\_201803291209](#)

[18-0324](#) Agreement with Manitowoc Rapids to provide the Town with Compensation for the use of its roads by vehicles which transport biosolids, recommending approval

**Attachments:** [18-0324\\_201803291207](#)

[18-0325](#) Public Works Petition by Maritime Ag, LLC, Tim Petersen to cause permanent paving, sidewalks, storm and sanitary sewers and other public utilities to be installed for property abutting Knuell Street, recommending approval and placing on file.

**Attachments:** [18-0325\\_201803291206](#)

[18-0329](#) Petition from Property Owners on East Crescent Drive, West Crescent Drive and Pheasant Lane regarding the reconstruction of Street, recommending placing on file

**Attachments:** [18-0329\\_201804021504](#)

[18-0330](#) Request from The Hearty Olive for placement of a grill outside their store at 921 S. 8th Street (Corner of 8th and Jay Street) for "Sizzlin' Summer: Recipes for Grilling & Tailgating", approval to grant request subject to approval by Fire Department.

**Attachments:** [18-0330\\_201804021527](#)

[18-0356](#) Report of Board of Public Works of 4/4/2018, of bids received for 2018 Epoxy Painting, Project WS-18-9, recommending awarding to low bidder, Brickline Inc Madison in the amount of \$104,680.95.

**Attachments:** [18-0356](#)  
[Bid Tab WS-18-9](#)

[18-0357](#) Report of Board of Public Works of 4/4/2018, of bids received for 2018 Concrete Slab Replacement Program, Project WS-18-10, recommending awarding to low bidder, Vinton Construction Company in the amount of \$355,307.73.

**Attachments:** [18-0357](#)  
[Bid Tab WS-18-10](#)

[18-0359](#) Report of Board of Public Works of April 4, 2018 of approval to enter into a contract with A.C.E. Building Services for the office remodel of portions of Engineering Department/Department of Public Infrastructure, Life Safety Division, Community Development and Assessor Department within City Hall, AGMT-18-03, for a contract sum of \$24,412.00. Recommending acceptance and place on file.

**Attachments:** [18-0359](#)

[18-0360](#) Report of Board of Public Works of April 4, 2018 of approval to enter into a contract with Mulch Express of Wisconsin for furnishing and installing woodchips for 15 City Parks and 2 island areas at the intersection of S. 26th and Calumet Ave., AGMT-18-02, for a contract sum of \$10,000.00. Recommending acceptance and place on file.

**Attachments:** [18-0360](#)

[18-0361](#) Amendment #1 to agreement with McMahon Associates for Survey & Design Engineering for Calumet Ave. Reconstruction, recommending acceptance and place on file.

**Attachments:** [18-0361](#)

## 7. Public Safety Committee (Consent)

## 8. Plan Commission (Consent)

[18-0197](#) PC 10-2017 Kwik Trip / LaCrosse Sign Company: Compliance Review of an Animated Sign located at 2102 Washington Street. Recommending approval of the annual review of an animated sign located in a B-3 Business District. Staff also recommends a review of the landscaping plan at the September 2018 Plan Commission Meeting.

**Attachments:** [18-0197\\_Kwik Trip Special Use Review](#)

[18-0199](#) PC 5-2018: Sonnenburg Builders; Request for a Special Permit for an Animated Sign in a C-1 Commercial Zoning District at 2125 N. Rapids Road, recommending to issue the the Special Permit.

**Attachments:** [18-0199\\_PC Report Sonnenburg](#)

[18-0200](#) PC 2-2018: Annual Review of Community Living Arrangements pursuant to MMC 15.370(19). Recommending approval of the associated licenses for the community Living Arrangements for 2018 pursuant to section 15.370(19).

**Attachments:** [18-0200\\_CBRF Annual Review](#)

[18-0201](#) Annual Statement of Intentions to the WisDOT Bureau of Railroad and Harbors. Recommending approval and support of the Annual Statement if Intentions.

**Attachments:** [18-0201\\_PC Report HAP 2018](#)

[18-0203](#) Quit Claim Deed - Maritime Ag, LLC (Tim Petersen): Knuell Street. PC 1-2018. Recommending approval of the Quit Claim Deed for the dedication of the Knuell Street right of way.

**Attachments:** [18-0203\\_pc report Knuell St Maritime Ag LLC](#)

## I. COMMITTEE REPORTS

### 1. Committee of the Whole

[18-0364](#) Resolution Re-Affirming Support for the Lake Michigan-Wisconsin National Marine Sanctuary and Urging Governor Scott Walker to Reconsider his Recent Decision to Rescind His Sanctuary Nomination

**Attachments:** [18-0364](#)

[18-0365](#) Agreement with Amanda Brusky for Vendor Management Services for 2018 Fourth on the Shore Event

**Attachments:** [18-0365](#)

[18-0374](#) Report of Special Events Committee recommending approval for the following event subject to Council action: Dia de Los Niños "Day of the Children" on 4/29/2018 (waiver of ordinance prohibiting various animals in the park).

**Attachments:** [18-0374](#)

[Dia de Los Ninos](#)

### 2. Finance Committee

[18-0158](#) Summer Crossing Guard Support at Jackson Elementary School.

**Attachments:** [Crossing Guard Request](#)  
[Jackson Elementary Summer School Crossing Guard](#)

[18-0257](#) RESOLUTION TERMINATING TIF DISTRICT NO. 11 AND AUTHORIZING TREASURER TO DISTRIBUTE EXCESS INCREMENT TO OVERLYING TAXING DISTRICTS

**Attachments:** [18-0257](#)

[18-0258](#) RESOLUTION TERMINATING TIF DISTRICT NO. 13 AND AUTHORIZING TREASURER TO DISTRIBUTE EXCESS INCREMENT TO OVERLYING TAXING DISTRICTS

**Attachments:** [18-0258](#)

- [18-0300](#) Resolution 2017 to 2018 Carryforward Requests by Departments
- Attachments:** [Resolution 2017 to 2018](#)  
[Department Requests and summary](#)
- [18-0301](#) Redistribute funding from East/West Crescent and Pheasant Lane to other road projects including Calumet Ave.
- Attachments:** [2018 Capital Budget Final with Budget](#)
- [18-0307](#) Resolution Creating Tax Increment Financing District No. 20 (Lakeside Foods)
- Attachments:** [Resolution-Council 04-16-18 CA approved](#)  
[TID 20 Project Plan-PCRecommended\\_03-28-18\\_reduced](#)  
[Resolution-Plan Commission 03-28-18 signed](#)
- [18-0311](#) Proposed donation of Blighted Property for Public Parking - 1015 Washington Street
- Attachments:** [1015 Washington Blight](#)  
[1015 wash CDA Blight Doc](#)  
[Map](#)  
[Photos and Parking Map](#)
- [18-0346](#) Statement of the Board of Canvassers relative to the April 3, 2018 Spring Election for Alderpersons in Districts 4, 5, 6, 8 and 9.
- Attachments:** [4-3-18 Canvass Statement](#)
- [18-0368](#) Resolution to approve the hiring of a replacement Rahr-West Art Museum Assistant Director due to a resignation
- Attachments:** [18-0368](#)
- [18-0369](#) Resolution to approve the backfilling of a Rahr-West Art Museum Security Guard due to a resignation
- Attachments:** [18-0369](#)

### 3. Personnel Committee

- [17-0559](#) City/Library Employee Policy Manual Merger July, 2018.
- Attachments:** [Memo to Council re EPM Revisions 4.2018](#)  
[\\_EPM-City with Library rev 4.2018](#)



[18-0377](#) Resolution Approving Merged Employee Policy Manual for City and Library Employees

**Attachments:** [Res revise EPM-MPL merger revised sick extended leave pay](#)  
[Memo to Council re EPM Revisions 42018](#)  
[EPM-City with Library final for Council approval](#)

[18-0379](#) Resolution to approve Central States tiered insurance rates and the Participation Agreement

**Attachments:** [18-0379](#)

#### 4. Public Infrastructure Committee

[18-0278](#) Sidewalk Privilege Agreement with Forest Creek LLC

[18-0306](#) 2018 Seal Coating Resolution

**Attachments:** [18-0306](#)

[18-0351](#) Contract with Kaysun Corporation relative to outdoor exercise equipment being donated to the City of Manitowoc to be installed between the Shelter Picnic Area and hiking trail at Lower Henry Schuette Park.

**Attachments:** [18-0351](#)

[18-0352](#) Agreement with Friends of Red Arrow Park for Construction and Maintenance of Red Arrow Park Memorial Monument

**Attachments:** [Friends of Red Arrow Park Agreement](#)

[18-0355](#) Preliminary Resolution Declaring Intent to Levy Special Assessments under Municipal Police Power Pursuant to §66.0703, Wisconsin Statutes and §7.280 of the Municipal Code of the City of Manitowoc, Reconstruction of Dewey Street - South 10th to South 26th St.

**Attachments:** [18-0355](#)

[18-0358](#) Report of Board of Public Works of 4/4/2018, of bids received for 2018 Concrete Paving, Project WS-18-1

**Attachments:** [18-0358](#)  
[Bid Tab WS-18-1](#)

[18-0367](#) Resolution to proclaim May 12, 2018 as World Migratory Bird Day in the City of Manitowoc

**Attachments:** [18-0367](#)

[18-0370](#) Emerald Ash Borer Forestry Grant Resolution

**Attachments:** [Great Lakes Basin Tree Planting Grant Resolution 2018 \(2\)](#)  
[Great Lakes Basin Tree Planting Grant Final](#)

[18-0373](#) Ordinance to revise Section 25.060 of the Manitowoc Municipal Code regulating limits on molybdenum concentration in the City of Manitowoc

**Attachments:** [18-0373](#)

[18-0375](#) Resolution to approve the hiring of a replacement Bridgetender due to a retirement

**Attachments:** [18-0375](#)

[18-0378](#) Service Agreement with Eco-Tech for sidewalk snow and ice shoveling 2018-2020

## 5. Public Safety Committee

[18-0335](#) Manitowoc Sex Offender Residency Board Appeal for Tou Keng Vang.

[18-0337](#) An Ordinance to amend Section 11.220 of the Manitowoc Municipal Code regulating Animal Licenses, Section 11.220(5) Honeybees.

**Attachments:** [Beekeeping Regulations Application](#)  
[Ordinance Regulating Beekeeping](#)

[18-0366](#) Ordinance to amend Section 10.390 of the Manitowoc Municipal Code regulating parking on North 8th Street at Chicago Street and on Yorkshire Lane.

**Attachments:** [18-0366](#)

## 6. Plan Commission

[18-0196](#) PC 6-2018: Schultz, Request for a Conditional Use Permit for the Establishment of a Micro-Blading Establishment at 2510 Washington Street

**Attachments:** [18-0196\\_PC\\_Report\\_CUP\\_2510\\_Washington\\_St](#)

[18-0206](#) PC 3-2017: Knutson / Terp; Request for a Conditional Use Permit for an Open Sales Lot located at 2020 Dufek Drive

**Attachments:** [18-0206\\_PC\\_report\\_annual\\_review\\_2018\\_Open\\_Sales\\_lot](#)

[18-0294](#) PC 7-2018: Laugin Enterprises / Wergin, Request for a Conditional Use Permit for the Establishment of Mini-Warehouses in a C-1 Commercial District pursuant to 15.310(3)b located at 2625 Hamilton Street.

**Attachments:** [18-0294\\_PC\\_Report\\_Laugin\\_Mini\\_warehouse](#)

[18-0296](#) PC 8-2018: Request from Ted Hacker for the Placement of a 1st Responder Memorial pursuant to WI Statute 62.23(5).

**Attachments:** [18-0296\\_PC\\_Report\\_1st\\_Responders\\_Memorial](#)

[18-0297](#)

Tax Incremental District #20 (Lakeside Foods) Project Plan and Boundary Creation.

Attachments:

[18-0295 & 0297\\_TID 20 Plan and Resolution](#)

## J. OTHER BUSINESS

## K. ADJOURN

*1.Future Scheduled Common Council Meetings: Tuesday, April 17, 2018 at 5:00 pm and Monday, May 21, 2018 at 6:30pm in the Common Council Chambers at City Hall.*

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Deborah Neuser**  
**City Clerk**