



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Library Board

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Monday, May 21, 2018

5:00 PM

Manitowoc Public Library Board Room

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Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### 1. Call to Order

#### 2. Approval of Minutes (action requested)

[18-0487](#) a. Regular Board Meeting - April 23, 2018

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 4-23-18](#)

[18-0488](#) b. Nominating Committee Meeting - May 10, 2018

Attachments: [LEGISTAR MINUTES - Nominating Committee Meeting 5-10-18](#)

#### 3. Approval of Budget Status Reports (action requested)

[18-0489](#) a. April 2018 - Fund 2810

Attachments: [BUDGET STATUS - April 2018 \(Fund 2810\)](#)

[18-0490](#) b. April 2018 - Fund 2813

Attachments: [BUDGET STATUS - April 2018 \(Fund 2813\)](#)

#### 4. Approval of Bills/Check Register (action requested)

[18-0492](#) a. MPL Operating/Budget with the City of Manitowoc for the month of May 2018

Attachments: [Monthly Check Register - May 2018](#)

## 5. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

## 6. Correspondence

- [18-0491](#) a. Herald-Times Reporter - weekly articles from Library Director/Staff (April 2018)

Attachments: [HTR Articles - April 2018](#)

- [18-0503](#) b. Thank you letter - Reedsville Elementary School

Attachments: [Thank you letter - Reedsville Elementary School](#)

## 7. Administrative Reports

- [18-0493](#) a. Director/Manager Reports - April 2018

Attachments: [Director-Manager Reports - April 2018](#)

- [18-0495](#) b. Monthly Statistics - April 2018

Attachments: [Monthly Statistics - April 2018](#)

- [18-0497](#) c. STAFF UPDATE - Great Decisions (Roxanne) and Poetry Program (Karen)

## 8. Committee Reports

- a. Personnel Committee
- b. Finance Committee
- c. Buildings Committee
- d. Long-Range Planning Committee - next meeting is Wednesday, June 6, 2018 at 9:00 a.m.
- e. Nominating Committee - refer to item #9d under New Business

## 9. New Business

[18-0498](#) a. Trustee training (discussion)

**Attachments:** [Trustee training - May board mtg](#)

[18-0499](#) b. Approval of bills for June and July meetings (discussion)

[18-0504](#) c. Appointment of MPL Board of Trustee to MCLS Board (discussion)  
(possible action)

**Attachments:** [Attachment for Appointment of MPL Board of Trustee to MCLS Board](#)  
[2018 MCLS Board Meeting Dates](#)

[18-0500](#) d. Nomination of Officer's for 2018-2019 (discussion)

[18-0501](#) e. Acknowledgement of Bob Vollendorf and Ellen Reinertson's years of  
service on the MPL Board of Trustees

## 10. Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The specific subject matter that may be considered in closed session is the following:

f. Approve hire of shelving page in Materials Management

## 11. Reconvene in Open Session

[18-0502](#) f. Approve hire of shelving page in Materials Management (action  
requested)

## 12. Adjournment

If you need accommodations for this meeting, please notify the Library's ADA Manager Stacey Bialek at least 48 hours in advance of the meeting at 920-686-3008 or <[sbialek@manitowoc.org](mailto:sbialek@manitowoc.org)>.