



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, August 27, 2018

5:00 PM

Manitowoc Public Library Board Room

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Approval of Minutes

[18-0836](#) a. Regular Board Meeting - July 30, 2018

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 7-30-18](#)

[18-0837](#) b. Finance Committee Meeting - August 16, 2018

Attachments: [LEGISTAR MINUTES - Finance Comm Mtg 8-16-18](#)

3. Approval of Budget Status Reports (action requested)

[18-0838](#) a. July 2018 - Fund 2810

Attachments: [BUDGET STATUS - July 2018 \(2810\)](#)

[18-0839](#) b. July 2018 - Fund 2813

Attachments: [BUDGET STATUS - July 2018 \(2813\)](#)

4. Approval of Bills/Check Register (action requested)

[18-0840](#) a. MPL Operating Budget with the City of Manitowoc for the month of August 2018

Attachments: [Monthly Check Register - August 2018](#)

5. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

6. Correspondence

- [18-0841](#) a. Herald Times Reporter - weekly articles from Library Director/Staff (July 2018)

Attachments: [HTR Articles - July 2018](#)

7. Administrative Reports

- [18-0842](#) a. Director Report - July 2018

Attachments: [Dir Report - July 2018](#)

- [18-0843](#) b. Manager Highlights - July 2018

Attachments: [Manager Highlights - July 2018](#)

- [18-0844](#) c. Monthly Statistics - July 2018

Attachments: [Monthly Statistics - July 2018](#)

- [18-0845](#) d. STAFF UPDATE - Summer Reading Program recap

8. Committee Reports

- a. Personnel Committee
- b. Finance Committee - Report from Chair Bundy-Jost
- c. Buildings Committee
- d. Long-Range Planning Committee
- e. Nominating Committee

9. Old Business

- [18-0878](#) a. Trustee Training Week (discussion)

Attachments: [TTW Flier 2018](#)

10. New Business[18-0879](#)

a. 2019 Budget (action requested)

Attachments:[memo 8.2018 budget 2019](#)[2018-2019 Budget Worksheet %increase-decrease 8.2018 \(2\)](#)[2019 county funding](#)[18-0880](#)

b. Letter in response to PLSR (possible action)

Attachments:[PLSR letter on letterhead 2](#)[18-0881](#)

c. 2018-2019 Library Board committee appointments

Attachments:[TRUSTEE CONTACT LIST 2018-2019](#)**11. Adjournment**

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <sbialek@manitowoc.org> at least 48 hours in advance of the meeting.