



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda Personnel Committee

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Monday, March 4, 2019

6:00 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[19-0190](#) Approval of February 4, 2019 Personnel Committee Minutes

**Attachments:** [02-04-2019-PC Final Meeting Minutes.pdf](#)

[19-0191](#) Review of legal fees billed out through February, 2019-Human Resources

**Attachments:** [\\_OUTSIDE LEGAL COUNSEL FOR HR Costs.pdf](#)

[19-0192](#) Report out on Health Plan Funding

**Attachments:** [Med Den FAR 0119 .pdf](#)

[19-0193](#) Report out of Human Resources Initiatives March, 2019

**Attachments:** [HR Update - March 2019](#)

[19-0194](#) Report out of City Attorney's Initiatives March, 2019

**Attachments:** [March 2019 Attorney Update.pdf](#)

#### APPROVAL OF CONSENT AGENDA

### 5. Discussion and Action Items

[19-0120](#) Out of State Travel Request-Community Development-San Diego for a National GIS Conference

**Attachments:** [Out of state request Du Chateau.pdf](#)

[19-0227](#) Approval of Change to Vendor for Short Term Disability and Addition of Long Term Disability Plan Option

**Attachments:** [City of Man Vol STD Prop Comp Eff 3 1 2019 VE2.pdf](#)

[19-0235](#) Discussion of New Policy Requiring Supervisors to Approve Timecards

[18-1228](#) Pay for Performance and Sustainability of Compensation Plan

**Attachments:** [2018 July Comp Plan.pdf](#)  
[Comp plan employee distribution 12.2018 for Personnel](#)

[19-0139](#) Amendments to Code of Ethics, Council Rules, and Council Code of Conduct

**Attachments:** [Council Code of Conduct.pdf](#)  
[Council Rules proposed revisions.pdf](#)  
[Code of Ethics.pdf](#)

### 6. Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter that may be considered in closed session is:

[19-0253](#) Unpaid Leave Request Extension-Transit

- [19-0228](#) Request for PTO Increase for New Hire in the Associate Planner-Business and Housing Position

## **7. Reconvene in Open Session**

- [19-0253](#) Unpaid Leave Request Extension-Transit
- [19-0228](#) Request for PTO Increase for New Hire in the Associate Planner-Business and Housing Position

## **6. Adjournment**

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.