



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, February 25, 2019

5:00 PM

Manitowoc Public Library Board Room

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

3. Approval of Minutes (action requested)

[19-0202](#) a. Regular Board Meeting - January 29, 2019

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 1-29-19](#)

4. Approval of Budget Status Reports (action requested)

[19-0203](#) a. December 2018 (FINAL) - Fund 2810

Attachments: [BUDGET STATUS - December 2018 FINAL \(Fund 2810\)](#)

[19-0204](#) b. December 2018 (FINAL) - Fund 2813

Attachments: [BUDGET STATUS - December 2018 FINAL \(Fund 2813\)](#)

[19-0205](#) c. January 2019 - Fund 2810

Attachments: [BUDGET STATUS - January 2019 \(Fund 2810\)](#)

[19-0206](#) d. January 2019 - Fund 2813

Attachments: [BUDGET STATUS - January 2019 \(Fund 2813\)](#)

5. Approval of Bills/Check Register (action requested)

[19-0207](#) a. MPL Operating Budget with the City of Manitowoc for the month of February 2019

Attachments: [Monthly Check Register - February 2019](#)

6. Correspondence

[19-0208](#) a. Herald Times Reporter - weekly articles from Director/Staff (January 2019)

Attachments: [HTR Articles - January 2019](#)

[19-0214](#) b. Legislative Day Info

Attachments: [Trustee Jim Backus has a few thoughts on why Library Legislative Day is so important](#)

[19-0215](#) c. Non-Profit Organization of the Year Award

Attachments: [2018 Non-Profit Winner](#)
[congratulatory notes for non profit](#)

7. Administrative Reports

[19-0209](#) a. Director Report - January 2019

Attachments: [Dir Report - January 2019](#)

[19-0210](#) b. Manager Highlights - January 2019

Attachments: [Manager Highlights - January 2019](#)

[19-0211](#) c. Monthly Statistics - January 2019

Attachments: [Monthly Statistics - January 2019](#)

[19-0212](#) d. STAFF UPDATE - Anonymous Children's Donation (Julia)

8. Committee Reports

a. Personnel Committee - Trustee Thennes will report on the meeting of January 10, 2019

9. Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The specific subject matter that may be considered in closed session is the following:

- a. 2018 Library Director Performance Evaluation
- b. 2019 Library Director Goal Setting

10. Reconvene in Open Session

- [19-0213](#) a. Possible action on Closed Session subject matter (action requested)

11. New Business

- [19-0216](#) a. Approve 2018 Annual Report for submission to DPI (action requested)

Attachments: [annual report ready to be signed](#)

12. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <sbialek@manitowoc.org> at least 48 hours in advance of the meeting.