



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Library Board

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Monday, March 25, 2019

5:00 PM

Manitowoc Public Library Board Room

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Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### 1. Call to Order

#### 2. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

#### 3. Approval of Minutes (action requested)

[19-0300](#) a. Regular Board Meeting - February 25, 2019

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 2-25-19](#)

#### 4. Approval of Budget Status Reports (action requested)

[19-0301](#) a. December 2018 (FINAL) - Fund 2813

Attachments: [BUDGET STATUS - December 2018 FINAL \(Fund 2813\)](#)

[19-0302](#) b. February 2019 - Fund 2810

Attachments: [BUDGET STATUS - February 2019 \(Fund 2810\)](#)

[19-0303](#) c. February 2019 - Fund 2813

Attachments: [BUDGET STATUS - February 2019 \(Fund 2813\)](#)

**5. Approval of Bills/Check Register (action requested)**

- [19-0304](#) a. MPL Operating Budget with the City of Manitowoc for the month of March 2019

Attachments: [Monthly Check Register - March 2019](#)

**6. Correspondence**

- [19-0305](#) a. Herald Times Reporter - weekly articles from Director/Staff (February 2019)

Attachments: [HTR Articles - February 2019](#)

- [19-0306](#) b. Non-Profit Organization of the Year award (card from The Crossing)

Attachments: [Congratulations card from The Crossing](#)

**7. Administrative Reports**

- [19-0307](#) a. Director Report - February 2019

Attachments: [Dir Report - February 2019](#)  
[2018 visual Review](#)

- [19-0308](#) b. Manager Highlights - February 2019

Attachments: [Manager Highlights - February 2019](#)

- [19-0309](#) c. Monthly Statistics - February 2019 and January 2019 (revised)

Attachments: [Monthly Statistics - February 2019](#)  
[Monthly Statistics - January 2019](#)

- [19-0311](#) d. STAFF UPDATE - SILLI grant SRP window clings (Amy and Meredith)

**8. Old Business**

- [19-0310](#) a. PLSR Project (discussion)

Attachments: [PLSR-Steering-Committee-Recommendation-Report 3.2019](#)  
[PLSR Listening Session Dates and Locations](#)

**9. New Business**

- [19-0312](#) a. Summer Intern 2019 (action requested)

Attachments: [memo 2019 summer intern](#)

[19-0313](#)

b. First Floor Redesign Project (discussion)

**Attachments:**[Gantt Chart Redesign](#)[MakerSpace Layout](#)**10. Adjournment**

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <sbialek@manitowoc.org> at least 48 hours in advance of the meeting.