



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, July 22, 2019

5:00 PM

Manitowoc Public Library Board Room

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

2. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

3. Approval of Minutes (action requested)

[19-0784](#)

a. Regular Board Meeting - June 24, 2019

Attachments:

[LEGISTAR MINUTES - Regular Board Meeting 6-24-19](#)

4. Approval of Budget Status Reports (action requested)

[19-0785](#)

a. June 2019 - Fund 2810

Attachments:

[BUDGET STATUS - June 2019 \(Fund 2810\)](#)

[19-0786](#)

b. June 2019 - Fund 2813

Attachments:

[BUDGET STATUS - June 2019 \(Fund 2813\)](#)

5. Approval of Bills/Check Register (action requested)

- [19-0787](#) a. MPL Operating Budget with the City of Manitowoc for the month of July 2019

Attachments: [Check Register July 2019](#)

6. Correspondence

- [19-0788](#) a. Herald Times Reporter - weekly articles from Director/Staff (June 2019)

Attachments: [HTR Articles - June 2019](#)

- [19-0808](#) b. PLSR Recommendation 1

Attachments: [Fw WI Libraries For Everyone Are There Standards for Standards PLSR Recommendation](#)
[PLSR Implementation Strategy Draft COLAND](#)

7. Administrative Reports

- [19-0789](#) a. Director Report - June 2019

Attachments: [Dir Report - June 2019](#)

- [19-0790](#) b. Manager Highlights - June 2019

Attachments: [Manager Highlights - June 2019](#)

- [19-0791](#) c. Monthly Statistics - June 2019

Attachments: [Monthly Stats June 2019](#)

- [19-0792](#) d. STAFF UPDATE - Manito-WALK (David and Meredith)

8. Old Business

- [19-0803](#) a. Trustee Training Week (discussion)

Attachments: [Trustee Training Week 2019](#)

- [19-0804](#) b. Special Events Library Parking Lot Closure Guidelines (possible action)

Attachments: [memo 7.2019 special events library parking lot guidelines](#)

9. New Business

- [19-0805](#) a. Program Attendance Demographics (discussion)

Attachments: [2019 Program Demographic Statistics](#)

[19-0806](#)

b. Nomination of Officers for 2019-2020 (action requested)

Attachments:[LEGISTAR MINUTES - Nominating Committee Meeting 5-20-19 \(2\)](#)[19-0829](#)

c. Budget Exception Report Quarter 2 (discussion)

Attachments:[Budget Exception Report June 2019](#)[19-0807](#)

d. 2020 Budget (discussion/possible action)

Attachments:[2019-2020 Budget Worksheet 7.18.19](#)[19-0824](#)

e. Performance Management and Pay Recommendations (possible action)

Attachments:[2019 Recommendations Comp Plan Perf Management DRAFT](#)[Compensation Plan Structure Performance Management Recommendations](#)[19-0819](#)

f. Community play area on library north lawn (action requested)

Attachments:[memo 7.2019 library north lawn](#)

10. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <sbialek@manitowoc.org> at least 48 hours in advance of the meeting.