



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, June 28, 2021

5:00 PM

Manitowoc Public Library Balkansky
Community Room and Remotely via Zoom

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

This meeting is being conducted both in Balkansky Community Room at Manitowoc Public Library and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public comment are asked to keep their microphone muted until public comment is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves.

Meeting ID: 974 8045 4279

Passcode: 053712

Call in

+13126266799,,97480454279#,,, *053712# US (Chicago)

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

- 1. Call to Order**
- 2. Requests to Amend**
- 3. Public Comment**

Members of the public are invited to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter related to the oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

- 4. Approval of Minutes (action requested)**

- [21-0611](#) - Regular Board Meeting - May 24, 2021
- Nominating Committee Meeting - June 23, 2021

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 5-24-2021](#)
[LEGISTAR MINUTES - Nominating Committee Meeting 6-23-2021](#)

5. Financial Reports (action requested)

- [21-0612](#) - Budget Status (Fund 2810) - May 2021
- Budget Status (Fund 2813) - May 2021
- MPL Operating Budget with the City of Manitowoc for the month of June 2021

Attachments: [BUDGET STATUS - May 2021 \(Fund 2810\)](#)
[BUDGET STATUS - May 2021 \(Fund 2813\)](#)
[Monthly Check Register - June 2021](#)

6. Correspondence

- [21-0613](#) a. Seehafer News - weekly articles from Director/Staff (May 2021)

Attachments: [Seehafer News Articles - May 2021](#)

- [21-0620](#) b. Trustee training

Attachments: [Winnefox Library System online workshops](#)
[Trustee Training Week 2021](#)

- [21-0621](#) c. Previously submitted public correspondence

Attachments: [PUBLIC Correspondence Aguilar](#)
[PUBLIC Correspondence Schulz](#)
[Judith Perlman letter - June 28 correspondence](#)

7. Administrative Reports

- [21-0614](#) a. Director Report - May 2021
Manager Highlights - May 2021
Monthly Statistics - May 2021

Attachments: [Dir Report - May 2021](#)
[Manager Highlights - May 2021](#)
[Monthly Statistics - May 2021](#)

- [21-0615](#) b. STAFF UPDATE - SILLI Grant Recipient: Cubelets - Nate/Susie

Attachments: [SILLI Grant Cubelets report to the Library Board](#)

8. Old Business[21-0616](#)

a. Impact of COVID-19 on MPL Services and Staff (action requested)

Attachments:[MPL COVID-19 Transition Plan 6.2021](#)[COVID 19 Metrics MPL 6.2021 for June 28, 2021 Regular Bd Mtg](#)[21-0617](#)

b. Email Accounts for Library Board members (action requested)

Attachments:[Visual Table](#)**9. New Business**[21-0618](#)

a. Nomination of Officers 2021-2022 (action requested)

10. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <mailto:sbialek@manitowoc.org> at least 48 hours in advance of the meeting.