MANITOWICE

City of Manitowoc

Meeting Minutes

Common Council

900 Quay Street Manitowoc, WI 54220 www.manitowoc.org

16-0935

CONSENT

Monday, September 19, 2016

6:30 PM

Council Chambers

A. CALL TO ORDER

B. ROLL CALL

Alderpersons Present: 9 - Dave Soeldner, Jim Brey, Mike Howe, Jason Sladky, Scott McMeans, Christopher Able, Eric Sitkiewitz, Lee H. Kummer and Steven Czekala

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

16-0885

Proclamation that the week of October 9 - 15, 2016 is Fire Prevention Week throughout the City.

E. PUBLIC HEARINGS

16-0858

Public Hearing to be held at 6:35 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed change to the Official Map south of Homestead Road and north of N. Rapids Road.

Mayor declared the meeting open for a public hearing for the purpose of hearing any and all interested parties in the matter of proposed change to the Official Map south of Homestead Road and north of N. Rapids Rd.

City Clerk reported that the notice of the hearing was published in the Herald-Times-Reporter on September 9 & 12, 2016. (Proof of publication is on file in the City Clerk's office).

No interested parties appeared.

Mayor declared the public hearing closed. (A recording of the entire hearing is available on the City of Manitowoc website).

F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made a part of the official record.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

Communication from Mayor Justin M. Nickels submitting his veto of Ordinance 16-0708 creating section 10.580 of the Municipal Code creating a parking time limit exemption permit.

Moved by Brey, seconded by Sitkiewitz, that the Mayor's Veto be placed on file. The motion failed by the following vote:

Ave: 3 - Brey, Howe and Sitkiewitz

Nay: 6 - Soeldner, Sladky, McMeans, Able, Kummer and Czekala

Moved by Able, seconded by Sladky, to override the Mayor's Veto. The motion failed by the following vote as 7 votes were needed to override:

Ave: 6 - Soeldner, Sladky, McMeans, Able, Kummer and Czekala

Nay: 3 - Brey, Howe and Sitkiewitz

16-0868

ELECTION by Common Council of Manitowoc Public Utilities Commissioner for a term of five (5) years, pursuant to Municipal Code, as the following term will expire: David Diedrich, term expires September 30, 2016.

Alderperson McMeans, Chair of Finance Committee, advised the Council that the Finance Committee went on record at their meeting of 9/6/16, recommending the nomination of David Diedrich to serve as a member of the Manitowoc Public Utilities Commission, for a five-year term from October 1, 2016 through September 30, 2021 (place of David Diedrich). It was moved by Alderperson Brey to nominate David Diedrich as a member of the Manitowoc Public Utilities Commission. There being no further nominations, nominations were closed and upon roll call vote, the following voted for Diedrich: Howe, Kummer, Czekala, Soeldner, Able, Sladky, Sitkiewitz, McMeans and Brey. Mayor declared David Diedrich elected to serve for a five-year term.

RECESS

Mayor declared a Recess per Council Rules #11 i. Lee Thennes, Principal of Wilson Jr. High, Police Chief Nick Reimer and Mr. Roeckle of Brandt Buses all discussed issues at N. 9th Street and Waldo Blvd. and answered questions.

Call back to order.

16-0886

Discussion and Possible Action on all vehicular parking / traffic routes / designated bus drop-off location on: N. 9th Street (between Waldo blvd. and School Street), School Street (between N. 9th and N. 11th), and N. 11th Street (between Waldo Blvd. and School Street) and appropriate signage if adopted.

Moved by Soeldner to keep temporary plan in place. After a short discussion, Alderperson Soeldner rescinds his motion.

Moved by Brey, seconded by Soeldner, to draft ordinance to repeal the ordinance for parking on N. 9th Street that was adopted at the March, 2016 Council meeting and bring to the October, 2016 Council meeting. The motion carried by the following vote:

Aye: 8 - Soeldner, Brey, Howe, McMeans, Able, Sitkiewitz, Kummer and Czekala

Nav: 1 - Sladky

City of Manitowoc

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Request from Mayor Nickels to purchase pedestrian safety lights for Waldo Blvd, crosswalk with funds from the Room Tax undesignated reserve fund.

Moved by McMeans, seconded by Brey, that this request be approved using funds from CAWG and not undesignated room tax fund. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

H. CONSENT AGENDA

1. Removal of Consent Agenda Items

2. Miscellaneous

Approval of the Consent Agenda

Moved by Brey, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 9 - Sceldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

<u>16-0856</u>	Minutes of Common Council of August 15, 2016, recommending acceptance and place on file.
<u>16-0840</u>	Thank you from The Salvation Army for City's donation of basketball hoops and poles, recommending placing on file.
16-0854	Resignation of Steven T. Brunner from Wastewater Treatment Facility Board effective September 6, 2016, recommending acceptance and place on file.
<u>16-0861</u>	Communication from Governor Walker thanking the City for sharing our resolution, recommending placing on file.
<u>16-0876</u>	Communication from Wisconsin Dept. of Natural Resources with notice of intent to reissue a pollutant discharge elimination system permit to Manitowoc Public Utilities, recommending placing on file.

3. Committee of the Whole (Consent)

16-0860 Communication from Wisconsin Department of Administration advising that the Adam Backus et al annexation was reviewed and found to be in the public interest, recommending acceptance and place on file.

16-086<u>5</u>

Report of Special Events Committee relative to approval of the following events: A & W K9 Fundraiser and Free Float Day on 8/5 - 8/6/16; Lakeshore Rising Stars Red Carpet Event on 8/20/16; Hammill Block Party on 8-20-16; Ecumenical Worship on 8/28/16; Lincoln High Street Closure during football games; Broadwind Picnic on 9/5/16; Fall in the Zoo on 9/24/16; Silver Creek Disc Golf on 10/8/16; Gospel Singing and Preaching on 9/16/16; QPS Stake Permit on 8/29/16; Stockman Block Party on 9/4/16; Paddling Event and Bonfire on 9/16/16; Brutal Wear Open Tennis Tournament on 8/12 - 8/14/17; Garden Fair on 6/10/17; Ugly Sweater Run on 11/12/16; Waiver of Fees for Healthy Living Class during Sept. - November, 2016; recommending acceptance of report and place on file.

16-0891

Report of Special Events Committee recommending approval of the following events subject to Council action: Lincoln Homecoming Parade & Fireworks on 9/30/16 (street closure of Grand Ave. to S. 9th); Festival Foods Turkey Trot on 9/6/16 (waiver of noise ordinance from 7 am to 8 am); Harvest Fest on 10/1/16 (street closure of Quay St. from S. 6th to S. 8th), recommending approvals.

4. Finance Committee (Consent)

16-0813

Report of Finance Committee with recommendation of David Diedrich to serve as a member of the Manitowoc Public Utilities Commission for a five year term, October 1, 2016 through September 30, 2021, recommend for election.

16-0814

Request to extend Liquor License #TAV-1662 on September 24, 2016 from 7am to 6pm, to their fenced in parking lot for Three T's Inc., Theodore J. Frisch, Agent, 2202 Marshall Street, recommending to accept and approve.

16-0838

General City Claims in the amount of \$2,905,198.26 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

16-0762

Public Works Petition from Lori Popple, Executor Willow Spruce Trust, to cause permanent paving, sidewalks, storm and sanitary sewers and other public utilities to be installed on N. 8th Street as described therein and shown on the attached map, recommending acceptance of petition with copy to be sent to Director of Public Works.

<u>16-0831</u>

Cemetery Commission By-Laws approved at the August 25, 2016 Cemetery Commission and the Public Infrastructure Committee, recommending acceptance.

16-0789

Police Department Monthly Report July, 2016, recommending placing on file.

Request by the Artist Lofts Apartments to remove a No Parking Zone on the south side of the 2400 block of Franklin Street, west of S. 24th Street,

placing on file.

recommending placing on file.

Public Safety Minutes July 25, 2016, recommending approval..

16-0796

Police and Fire Commission August Meeting Minutes, recommending approval and place on file.

I. STANDING COMMITTEE REPORTS

1. Committee of the Whole

16-0866

City of Manitowoc Strategic Plan.

(Clerk's Note: Committee of the Whole tabled this document at their meeting of 9/19/16).

16-0878

Communication from Tim Ewen expressing concerns relative to manufacturing jobs being lost and bringing good paying jobs to the City.

Moved by Brey, seconded by Sitkiewitz, that this Communication be placed on file. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0892

Report of City Plan Commission relative to Custer #5 Annexation (Backus) recommending that Council accept the petition from the Backus' for direct annexation and zoning the subject property as "R-4" Single and Two Family Residential.

Moved by Brey, seconded by Sitkiewitz, that the Petition be accepted and recommend zoning the subject property as "R-4" Single and Two Family Residential. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0893

Ordinance to annex territory from the Town of Manitowoc Rapids to the City of Manitowoc, being part of District 9, Ward 28.

Moved by Brey, seconded by Sitkiewitz, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0894

Resolution creating Ward 28, population 0, for the Custer #5 Annexation Area and that Ward 28 be combined with Wards 17, 18, 21, 23, 24, 25 and 26 (District 9) for voting purposes.

Moved by Brey, seconded by Sitkiewitz, that this Resolution be adopted. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

2. Finance Committee

14-299

Summons and Complaint received March 7, 2014, of CitiMortgage, Inc. vs. Bonnie Rebarchek et al, Case No. 14 CV 063, with Report from Staff Attorney Majerus recommending acceptance of report and placing on file.

Moved by McMeans, seconded by Sitkiewitz, that Attorney's Report be accepted and placed on file. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

14-436

Summons and Complaint for foreclosure of the Manitowoc County Habitat for Humanity, Inc. v. Brian A. Peterman, Kelly A. Peterman, City of Manitowoc, et al, Case No. 14 CV 107, with Report of Staff Attorney recommending acceptance of report and place on file.

Moved by McMeans, seconded by Sitkiewitz, that Attorney's Report be accepted and placed on file. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

14-1402

Amended Summons and Complaint for foreclosure of the Shoreline Credit Union v. Christopher J. Seefeldt, Jennifer L. Seefeldt, City of Manitowoc, et al, Case No. 14 CV 147, with Report from Staff Attorney Majerus recommending acceptance of report and place on file.

Moved by McMeans, seconded by Sitkiewitz, that Attorney's Report be accepted and placed on file. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

14-2373

Summons and Complaint - TCF National Bank vs. Koch and Doe and City of Manitowoc, Case No. 14 CV 482, with Report from Staff Attorney Majerus recommending acceptance of report and place on file.

Moved by McMeans, seconded by Sitkiewitz, that Attorney's Report be accepted and placed on file. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

15-049

Amended Summons and Complaint of Flagstar Bank vs. Goertz and City of Manitowoc, adding City as defendant, Case No. 14 CV 467, with Report of Staff Attorney recommending acceptance of report and place on file.

Moved by McMeans, seconded by Sitkiewitz, that Attorney's Report be accepted and placed on file. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

<u>16-0889</u>

Summons and Complaint of BMO Harris Bank vs. Arlette A. DeBaere, City of Manitowoc, et al, Case No. 12 CV 672, with Report of Staff Attorney Majerus recommending acceptance of report and place on file.

Moved by McMeans, seconded by Sitkiewitz, that this Summons and Complaint be accepted. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0890

Summons and Complaint of Wisconsin Housing and Economic Development Authority vs. Vansay Vang, Yer Vang, City of Manitowoc et al, Case No. 11 CV 615, with Report of Staff Attorney Majerus recommending acceptance of report and place on file.

Moved by McMeans, seconded by Sitkiewitz, that Attorney's Report be accepted and placed on file. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitklewitz, Kummer and Czekala

16-0673

Tourism Services Agreement with the Manitowoc Area Visitor and Convention Bureau and the City of Two Rivers.

Moved by Soeldner, seconded by Sladky, that this Agreement be amended under Article I, paragraph 5, Term, third sentence, to add "2018" to read "... calendar years 2018, 2010 and/or 2021...". The motion carried by the following vote:

Aye: 8 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz and Czekala

Nay: 1 - Kummer

Moved by McMeans, seconded by Sitkiewitz, that this Agreement be approved as amended. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0771

Ordinance to amend the Official Map of the City of Manitowoc in an area located South of Homestead Road and north of North Union Rd.

Moved by McMeans, seconded by Sitkiewitz, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

<u>16-0810</u>

Contract with Stantec for project management of demolition located at 1512 Washington St (Mirro).

Moved by McMeans, seconded by Sitkiewitz, that this Agreement be approved contingent upon City Attorney review and approve up to \$10,000 of project funds to create bid documents. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

Memorandum from Community Development Director Nicolas Sparacio with proposals attached for delineating the wetlands in high priority locations within the I-43 Tech Park.

Moved by McMeans, seconded by Sitkiewitz, that this Communication be approved and enter into a contract with Stantec not to exceed \$17,000. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0888

Ordinance to amend Section 7.285 of the Municipal Code to increase the threshold amount for special assessments qualifying for a five-year installment plan.

Moved by McMeans, seconded by Sitkiewitz, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0896

Report of City Plan Commission relative to Street Vacation and Official Map Amendment for a portion of dedicated but unimproved Edgewood Road.

Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted. and recommendations adopted. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

3. Personnel Committee

<u>16-0879</u>

Ordinance to increase the Alderpersons' compensation.

Moved by Sitkiewitz, seconded by Howe, that this Ordinance be adopted. The motion failed by the following vote:

Aye: 3 - Howe, Able and Sitkiewitz

Nay: 6 - Soeldner, Brey, Sladky, McMeans, Kummer and Czekala

16-0880

Ordinance to increase the Mayoral salary for the 4-year term beginning in April 2017.

Mayor turned the meeting over to Council President Brey for discussion of this document.

Moved by Sitkiewitz, seconded by Able, that this Ordinance be adopted. The motion failed by the following vote as 8 votes were needed to pass:

Aye: 6 - Brey, Howe, McMeans, Able, Sitkiewitz and Kummer

Nay: 3 - Soeldner, Sladky and Czekala

<u>16-0881</u>

Resolution to amend the Employee Policy Manual to provide for a 90 day separation bonus.

Moved by Able, seconded by McMeans, that this Resolution be amended that those eligible for PTO buy out are required to give 120 days notice for bonus of \$500. The motion failed by the following vote:

Aye: 3 - Brey, McMeans and Able

Nay: 6 - Soeldner, Howe, Sladky, Sitkiewitz, Kummer and Czekala

Moved by Able, seconded by Sladky, that this Resolution be amended to require 120 days notice relative to both sick leave reserve banks and separation notices to receive bonus of \$500. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

Moved by Sitkiewitz, seconded by Sladky, that this Resolution be adopted as amended. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0882

Resolution to hire an electrical inspector at a higher compensation step plan.

Moved by Sitkiewitz, seconded by Sladky, that this Resolution be adopted. The motion carried by the following vote:

Aye: 8 - Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

Nay: 1 - Soeldner

16-0884

Resolution to approve filling replacement Administrative Assistant due to a vacancy at Grade G.

Moved by Sitkiewitz, seconded by Sladky, that this Resolution be adopted. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

4. Public Infrastructure Committee

16-0832

Metal Detecting in City Parks Policy.

Moved by Soeldner, seconded by Howe, that this Policy be adopted and direct City Attorney to draft ordinance. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0834

Kwik Trip Driveway Width variance at N. 24th and Menasha Avenue.

Moved by Soeldner, seconded by Howe, to give conditional approval of driveway wider than ordinance subject to staff review. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0841

Evergreen Cemetery Rules & Regulations as approved at the 8/25/16 Cemetery Commission meeting.

Moved by Soeldner, seconded by Howe, that this Policy be approved and placed on file. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0842

Manitowoc and Two Rivers joining as an Ice Age Trail Community.

Moved by Soeldner, seconded by Howe, that this partnership be approved and forward request to Room Tax Committee for funding. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0864

Ordinance to amend Sections 8.230, 11.010 and 14.480 of the Manitowoc Municipal Code regulating parks and related facilities.

Moved by Sceldner, seconded by Howe, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 9 - Sceldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0869

Assignment of Stormwater Management Facility Maintenance Agreement with Manitowoc Cinema LLC (Assigner) and Cinema Square Owners' Association, Inc. (Assignee) with consent of the City of Manitowoc as required by the Maintenance Agreement.

Moved by Soeldner, seconded by Howe, that this Agreement be entered into. The motion carried by the following vote:

Aye: 8 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz and Czekala

Abstain: 1 - Kummer

16-0839

Memorandum of Understanding with IMF Holdings LLC relative to repair of two areas on Franklin Street at S. 21st St. and S. 26th St. intersections due to damage as a result of oversized loads.

Moved by Soeldner, seconded by Howe, that this Agreement be entered into. The motion carried by the following vote:

Ave: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

<u>16-0873</u>

Agreement (AGMT 16-10) with Quality Building Restoration Co., Inc. for tuck pointing the east abutment of the Mill Road Bridge at a cost of \$8,500.00.

Moved by Soeldner, seconded by Howe, that this Agreement be entered into. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

5. Public Safety Committee

16-0787

An Ordinance to amend Section 16.350 of the Manitowoc Municipal Code regulating Fences and Hedges.

Moved by Able, seconded by Sladky, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0791

Appeal for Ambulance Charge - Call #182A-16-1692 (Service ID: AMB182A).

Moved by Able, seconded by Sladky, that this Request be denied. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0794

Capital Project Request -Unbudgeted - CAWG - Folder/Inserter for Police Dept. for a cost of \$5,654.00.

Moved by Able, seconded by Sladky, that this Request be approved. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

16-0857

Ordinance to amend Section 14.300 of the Municipal Code regulating drug paraphernalia.

Moved by Able, seconded by Sladky, that this Ordinance be adopted. The motion carried by the following vote:

Ave: 8 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz and Czekala

Nay: 1 - Kummer

16-0863

Pedestrian Sign Installation and Maintenance Agreement with Kerry Inc. (Red Arrow) to install pedestrian crossing signs on South Water Street with Red Arrow to pay the entire cost of the signs as well as maintenance.

Moved by Able, seconded by Sladky, that this Agreement be approved and enter into the agreement. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

J. OTHER BUSINESS

K. ADJOURN

Moved by Brey, seconded by Sitkiewitz, that this meeting be adjourned at 8:59 p.m. The motion carried by the following vote:

Aye: 9 - Soeldner, Brey, Howe, Sladky, McMeans, Able, Sitkiewitz, Kummer and Czekala

Jennifer Hudon City Clerk

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