

**Greg Minikel**

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**From:** paul@signmeupofwi.com  
**Sent:** Thursday, January 26, 2017 3:24 PM  
**To:** Greg Minikel  
**Cc:** bdunton@signmeupofwi.com; Dan Koski  
**Subject:** RE: Possible Proposal to Remount Overhead Sign Structure for City of Manitowoc  
**Attachments:** city of manitowoc quote-overhead sign bases.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Greg,

Please see the attached quote/proposal. If this is acceptable, then please sign the quote and email back a copy. If you have any changes, then let me know and I will implement those changes.

Finally, if you can forward an estimated schedule of when you would like Phase I of the job (excavation/installation of sign bases) to be started, I would appreciate it.

I look forward to hearing from you,

Paul

Paul Radermacher  
 Sign Me Up!  
 311 Forest Avenue  
 Sheboygan Falls, WI 53085  
 920-550-0009  
 651-343-8781(cell)

----- Original Message -----

**Subject:** RE: Possible Proposal to Remount Overhead Sign Structure for City of Manitowoc  
**From:** Greg Minikel <gminikel@manitowoc.org>  
**Date:** Tue, January 24, 2017 2:12 pm  
**To:** "paul@signmeupofwi.com" <paul@signmeupofwi.com>  
**Cc:** "bdunton@signmeupofwi.com" <bdunton@signmeupofwi.com>, Dan Koski <dkoski@manitowoc.org>

Hi Paul,

Since, this amount is under \$5,000 we are not required to do a Class I Notice and a contract.

Therefore, if you could just send me a quote/proposal on your letterhead that should hopefully be good. I would assume that this has some signature line(s) for us to sign on??

Once I get the quote, I will work on getting the necessary approvals. Let me know if you have any other questions. Thanks.

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**From:** paul@signmeupofwi.com [mailto:paul@signmeupofwi.com]  
**Sent:** Tuesday, January 24, 2017 10:15 AM

**To:** Greg Minikel  
**Cc:** [bdunton@signmeupofwi.com](mailto:bdunton@signmeupofwi.com); Dan Koski  
**Subject:** RE: Possible Proposal to Remount Overhead Sign Structure for City of Manitowoc

Hi Greg,

Thanks for reaching out to me. Yes, we can do the project for the amount quoted (\$4500). If you want me to send you a quote, or if you have a contract that the City prefers to use, either way is fine with me. Just let me know how you would like to proceed.

I look forward to hearing from you,

Paul

Paul Radermacher  
Sign Me Up!  
311 Forest Avenue  
Sheboygan Falls, WI 53085  
920-550-0009  
651-343-8781(cell)

----- Original Message -----

**Subject:** RE: Possible Proposal to Remount Overhead Sign Structure for City of Manitowoc  
**From:** Greg Minikel <[gminikel@manitowoc.org](mailto:gminikel@manitowoc.org)>  
**Date:** Mon, January 23, 2017 1:33 pm  
**To:** "[paul@signmeupofwi.com](mailto:paul@signmeupofwi.com)" <[paul@signmeupofwi.com](mailto:paul@signmeupofwi.com)>  
**Cc:** "[bdunton@signmeupofwi.com](mailto:bdunton@signmeupofwi.com)" <[bdunton@signmeupofwi.com](mailto:bdunton@signmeupofwi.com)>, "[dana@signmeupofwi.com](mailto:dana@signmeupofwi.com)" <[dana@signmeupofwi.com](mailto:dana@signmeupofwi.com)>, Dan Koski <[dkoski@manitowoc.org](mailto:dkoski@manitowoc.org)>

Hi Paul,

I just wanted to touch base with you again on this project. I am not planning on having the work done until the frost is out, but wanted to get working on any approvals that I need on my end. Sometimes this can take us a month or two so I do not want to delay the project once conditions are favorable for doing the work.

Can you still do the project for the price (\$4,500) quoted below from last October??

Once I know that amount, I will have to go to our Capital Allocation Work Group to get their approval on the project.

Do you have a standard contract agreement that you use or would you want us to prepare a contract? Let me know. I should probably have something more formal to show the Committee than just this e-mail. Thanks.

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**From:** [paul@signmeupofwi.com](mailto:paul@signmeupofwi.com) [<mailto:paul@signmeupofwi.com>]  
**Sent:** Friday, October 07, 2016 10:36 AM  
**To:** Greg Minikel  
**Cc:** [bdunton@signmeupofwi.com](mailto:bdunton@signmeupofwi.com); [dana@signmeupofwi.com](mailto:dana@signmeupofwi.com)  
**Subject:** RE: Possible Proposal to Remount Overhead Sign Structure for City of Manitowoc

Greg,

We can install two new Type 2 bases (including excavation, removal of dirt, construction/installation of footing cages per specs and concrete), and then remove/move the existing sign structure for \$4500. Let me know if you would like us to schedule this job this year or next spring. I look forward to hearing from you.

Thanks,

Paul

Paul Radermacher  
Sign Me Up!  
311 Forest Avenue  
Sheboygan Falls, WI 53085  
920-550-0009  
651-343-8781(cell)

----- Original Message -----

Subject: RE: Possible Proposal to Remount Overhead Sign Structure for City of Manitowoc

From: Greg Minikel <[gminikel@manitowoc.org](mailto:gminikel@manitowoc.org)>

Date: Thu, October 06, 2016 9:41 am

To: "'[paul@signmeupofwi.com](mailto:paul@signmeupofwi.com)'" <[paul@signmeupofwi.com](mailto:paul@signmeupofwi.com)> ,

"[dana@signmeupofwi.com](mailto:dana@signmeupofwi.com)" <[dana@signmeupofwi.com](mailto:dana@signmeupofwi.com)>

Cc: "[bdunton@signmeupofwi.com](mailto:bdunton@signmeupofwi.com)" <[bdunton@signmeupofwi.com](mailto:bdunton@signmeupofwi.com)> , Mark DeZeeuw

<[mdezeeuw@manitowoc.org](mailto:mdezeeuw@manitowoc.org)> , Dan Koski <[dkoski@manitowoc.org](mailto:dkoski@manitowoc.org)> , Randy Junk <[rjunk@manitowoc.org](mailto:rjunk@manitowoc.org)>

Hi Paul,

See my answers below.

I am not positive that we have funding in place to do the work this year yet. It will likely depend upon the cost. There is supposed to be money included in the 2017 budget for this work, so that we could do the work next spring after the frost is out if we cannot get it this fall. Thanks.

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**From:** [paul@signmeupofwi.com](mailto:paul@signmeupofwi.com) [<mailto:paul@signmeupofwi.com>]

**Sent:** Thursday, October 06, 2016 8:55 AM

**To:** Greg Minikel; '[dana@signmeupofwi.com](mailto:dana@signmeupofwi.com)'

**Cc:** [bdunton@signmeupofwi.com](mailto:bdunton@signmeupofwi.com); Mark DeZeeuw; Dan Koski; Randy Junk

**Subject:** RE: Possible Proposal to Remount Overhead Sign Structure for City of Manitowoc

Hi Greg,

Just a few items on this project/structure:

1. You are looking at a Type 2 concrete base with a cage footing, 7' depth, and 24" diameter per the schematics, correct? **Yes.**
2. We do not have any information on the life expectancy of the structure. **O.K.**
3. If we are to use the existing structure, my preference would be to lift and move it in one piece. **We agree moving it as one piece is probably the**

**easiest and most cost effective method as long as you can support it properly. It seems that it may be easier to support and lift it all as one piece versus taking it a part.**

If you can confirm the footing information, then we can get you a quote to get this job done for you this year before the frost moves in.

Thanks,

Paul

Paul Radermacher  
Sign Me Up!  
311 Forest Avenue  
Sheboygan Falls, WI 53085  
920-550-0009  
651-343-8781(cell)

----- Original Message -----

Subject: RE: Possible Proposal to Remount Overhead Sign Structure for City of Manitowoc  
From: Greg Minikel <[gminikel@manitowoc.org](mailto:gminikel@manitowoc.org)>  
Date: Wed, October 05, 2016 5:00 pm  
To: "[dana@signmeupofwi.com](mailto:dana@signmeupofwi.com)" <[dana@signmeupofwi.com](mailto:dana@signmeupofwi.com)>  
Cc: "[bdunton@signmeupofwi.com](mailto:bdunton@signmeupofwi.com)" <[bdunton@signmeupofwi.com](mailto:bdunton@signmeupofwi.com)>, "[paul@signmeupofwi.com](mailto:paul@signmeupofwi.com)" <[paul@signmeupofwi.com](mailto:paul@signmeupofwi.com)>, Mark DeZeeuw <[mdezeeuw@manitowoc.org](mailto:mdezeeuw@manitowoc.org)>, Dan Koski <[dkoski@manitowoc.org](mailto:dkoski@manitowoc.org)>, Randy Junk <[rjunk@manitowoc.org](mailto:rjunk@manitowoc.org)>

Hi Dana,

See my answers below in red. Hopefully, this will help some.

**From:** [dana@signmeupofwi.com](mailto:dana@signmeupofwi.com) [<mailto:dana@signmeupofwi.com>]  
**Sent:** Wednesday, October 05, 2016 2:34 PM  
**To:** Greg Minikel  
**Cc:** [bdunton@signmeupofwi.com](mailto:bdunton@signmeupofwi.com); [paul@signmeupofwi.com](mailto:paul@signmeupofwi.com)  
**Subject:** RE: Possible Proposal to Remount Overhead Sign Structure for City of Manitowoc

Good Afternoon, Greg.

I thank you for your patience while I was traveling. Since then, I have been able to speak with Brian and Paul and we have just a few questions for you:

1. How deep and wide do the concrete footings need to be (12" diameter? More? Less?) and do you have a schematic for them? **I believe that we were planning to install a new Type 2 Concrete Base per WISDOT Standard Detail Drawing (See attached). However, we were thinking that the base diameter would be 2 feet in lieu of 1'-8" shown on the detail.**

2. Will there be a new sign structure or would we re-set the existing structure? **The plan is to just re-set the existing structure. However, the existing structure is from 1974 (42 yrs. old). Do you have any idea on the life expectancy of this type of structure. It was a question we had as well.**

3. If we are using the existing structure, does it come apart at any places (middle?)? **It looks like it comes apart in the middle for sure. See the attached 1974 detail drawing from the state plans. This should help you understand it better.**

4. What kind of traffic control will there be for when the sign is re-set? Would there be a time restriction as to when we would or would not be able to work on the sign due to traffic concerns? **I would think that a short road closure would be needed for both the disassembly and the reassembly of the sign structure, unless we could move the entire structure on to the new bases all at one time. I believe that our City DPW should be able to furnish the necessary traffic control.**

We also wanted to note, that this project would have to be done in two phases: 1. Removal and Footing installation and 2. Sign Structure Placement. **Yes, the new bases would have to be poured and cured and then the sign structure moved/relocated.**

If you could kindly answer these questions, we can get a quote and timeline worked up for you.

Again, thank you for the opportunity to work with you on this-I look forward to hearing from you.

Regards,  
Dana

*Dana J. Dunton*  
Office Coordinator  
Sign Me Up of Wisconsin  
[dana@signmeupofwi.com](mailto:dana@signmeupofwi.com)  
o. 920-550-0009  
c. 920-912-3236

----- Original Message -----  
Subject: Possible Proposal to Remount Overhead Sign Structure for City of Manitowoc  
From: "Greg Minikel" <[gminikel@manitowoc.org](mailto:gminikel@manitowoc.org)>

Date: 10/3/16 4:33 pm

To: "Dana Dunton (dana@signmeupofwi.com)"

<dana@signmeupofwi.com>

Hi Dana,

I got your contact information from Lisa Mueller, City of Manitowoc Building Insp. Dept.

Anyway, we have a bad concrete base on one of our overhead sign structures. See the attached report and photos showing the sign. It is located on N. 8<sup>th</sup> St. just south of Waldo Blvd.

I am curious to know if your company could and would be interested in resetting the existing sign structure on new concrete bases??

Could Sign Me Up also pour the concrete bases?? If not, we will get those bases replaced by someone else.

Our thought was to just replace the two bases either north or south of the existing location and then try to relocate the sign to the new bases either all in one piece or separate pieces if necessary.

I am not sure if we can get this done any more this year. If not, we are looking to do something next spring.

Let me know. Thanks.

Greg Minikel, P.E.

Engineering Division Manager

Dept. of Public Infrastructure

City of Manitowoc

900 Quay Street

Manitowoc, WI 54220

Ph. (920) 686-6910

||||| E-mail: [gminikel@manitowoc.org](mailto:gminikel@manitowoc.org)



January 26, 2017

Mr. Greg Minikel  
City of Manitowoc  
Dept. of Public Infrastructure  
900 Quay Street  
Manitowoc, WI 54220

Dear Greg,

Thank you for allowing me to quote the following job for you:

**Move Overhead Sign Structure on N. 8th Street, South of Waldo Blvd.**

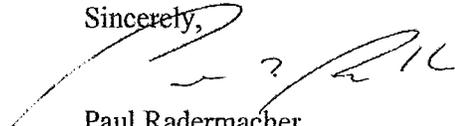
The project calls for the following work to be performed:

- **Installation of (2) Type 2 concrete bases (including excavation, removal of dirt, construction/installation of footing cages per specs and concrete) at the agreed upon locations.**
- **Remove and then move existing overhead sign structure onto new sign bases.**

The City will assist Sign Me Up! With road closures/traffic control as needed to complete the project. Sign Me Up! Will be responsible for obtaining clearance from Digger's Hotline for any utilities in the dig areas.

Sign Me Up of Wisconsin, LLC will perform the above described work for **\$4,500.00**. Please sign in the area indicated below to accept this quote on behalf of the City of Manitowoc. I look forward to working with you to bring this project to a successful conclusion.

Sincerely,



Paul Radermacher  
Sign Me Up of Wisconsin, LLC

The above quote is accepted on this \_\_\_\_\_ day of January, 2017.

\_\_\_\_\_  
Greg Minikel, Engineering Division Manager  
City of Manitowoc