

Out of State Travel/Training Request Presented to Personnel Committee for Approval

Requesting Supervisor/Manager: Chief Nick Reimer
Names of Employees Attending: Officer Jason Koenig
Is this training and travel within budget? Yes

Department: Police Dept.

Name of Training	Dates of Training	Location of Training
K9 Handler Training	April 16 – 30, 2017	Sharpsville, PA

Estimated cost of training	\$0
Estimated cost of travel	\$0
Estimated cost of meals	\$0
Estimated cost of accommodations	\$0
Estimated cost of misc. expenses	\$0
Total estimated cost	\$0

Requesting Supervisor/Manager Comments: This Training is necessary for Officer Koenig to work with our new K9. The Shallow Creek Kennels in Pennsylvania is where the training is available. Since Officer Koenig has prior training, this training will be done in about 2 weeks instead of 6 weeks.

What are the objectives for the training? The objective is to become highly trained in drug detection, handler protection, and tracking.

How will this training be shared / implemented upon return? This training will have an immediate impact on the citizens of Manitowoc. This K9 unit will detect drugs, track down criminals, locate lost children and endangered citizens, give public presentations, and provide loyal service to our department.

How will this training benefit the City? See above answer.

What is the return on the investment? There is not a monetary ROI for this. However, providing citizens the protections and safety of a K9 Unit is a terrific investment in public safety. Other than the salary paid, all expenses will be from the K9 Fundraiser line and will not be taken out of the budget. It is over an 8 hour trip without stops.

Supervisor Approval/Decline

Approved ☒ Declined ☐ Reason for decline: _____

Supervisor/Manager Signature: Nick Reimer Dated: 2-20-17

****Please attach any additional information you would like considered with this request**