



CITY OF MANITOWOC

WISCONSIN, USA

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TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: March 31, 2017

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting:

Environmental Remediation

- Lemberger Landfill: Project continues as planned.
- Gravel Pit: A presentation was held on March 13, 2017 at the Public Infrastructure Meeting for contributing parties to view the work plan. Work continues with outside counsel on cost recovery.

Litigation and Prosecution

- 1512 Washington: Weekly meetings held with DPI and CDD to monitor progress on site. Asbestos abatement continues and demolition work should begin this month.
- The paraphernalia ordinance lawsuit continues. Outside counsel prevailed at the March 15 injunction hearing.

Insurance

- Reviewed claims filed against the City.
- Discussed large pending claims with appropriate carrier.

Open Records

- Records requests related to the downtown carbon monoxide leak continue.

Office Matters

- Reminder: The staff attorney will be changing her office hours in April as she will be filling in part time in Sheboygan while their assistant city attorney is on her 12 week maternity leave.
- We've begun work on the new performance evaluation process.

Labor Matters

- Transit mediation is set for April 12.
- Police has requesting that bargaining be opened.

Monthly Reporting

- Since my March 3, 2017 report:
 - 35 Requests for Legal Services were received, 28 were closed
 - 1 new litigation matters was opened, 1 was closed
 - 50 new citations were sent over for prosecution, 0 were closed, 0 were diverted. March was a light month for court due to staff vacations in Municipal Court and our office.

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