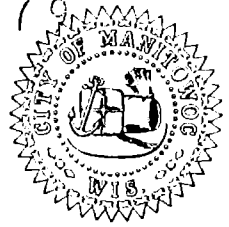




CITY OF MANITOWOC

WISCONSIN, USA
www.manitowoc.org

17 - 0379



Date: April 6, 2017
To: Public Infrastructure Committee
From: Dan Koski – Director of Public Infrastructure

RE: Request to Rescind Snow Shoveling Special Assessment for Parcel 412-004-080

There have been some issues with the interface between Springbrook and the Assessor's site. As a result, we have had some instances where incorrect property owners were notified of a sidewalk shoveling violation. Parcel #412-004-080 is one of the properties affected.

The violation notice was sent out on January 16, 2017 to Mr. and Mrs. Parnau, the former property owners. The invoice for sidewalk shoveling also went to Mr. and Mrs. Parnau. Mr. Parnau contacted us to let us know he was no longer the property owner and has not owned the property since November, 2016.

Since the new property owner had not been notified of the violation, we recommend rescinding the \$300.00 snow shoveling invoice.

Respectfully,



Dan Koski



SIDEWALK VIOLATION NOTICE

January 16, 2017

HEATHER PARNAU TIMOTHY P & HEATHER C
943 N 8TH ST
MANITOWOC WI 54220

Dear Property Owner:

This is to notify you that the City of Manitowoc Department of Public Infrastructure has received a complaint that your property at, parcel #412-004-080 (943 N 8TH ST) is in violation of City of Manitowoc Ordinance 7.21 (1). This ordinance states that snow and ice must be removed from the full paved width of the sidewalk by the property owners, lessees and occupants.

If snow/ice is not removed from the full paved width of the sidewalks within three (3) days of the date of this notice, the City will clean the sidewalk and costs will be assessed to the abutting property owner. Sand or salt may be used for ice control on sidewalks.

The minimum assessment for snow/ice removal on any city sidewalk in a three year period shall be assessed as follows: 1st violation-\$300, 2nd violation-\$600, 3rd and subsequent violations-\$900. For any work longer than 60 minutes per violation, there will be an additional charge for labor and equipment (over and above the violation fee).

You will not receive any future violation notices. Your sidewalk will be cleaned and assessed per occurrence if not in compliance with Manitowoc City Ordinance and resolutions.

Your cooperation with cleaning your sidewalk is greatly appreciated.

For your information, enclosed is a copy of the ordinance pertaining to snow/ice removal from city sidewalks. If you have any questions on this matter, you may call (920) 686-6550.

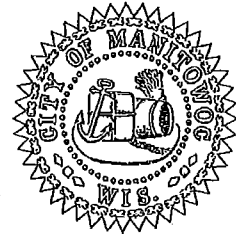
Sincerely,

Randy Junk
Operations Manager
RJ/smr



CITY OF MANITOWOC

900 QUAY ST.
MANITOWOC, WISCONSIN 54220
www.manitowoc.org



INVOICE

Parnall, Timothy P. & Heather C.
JURISCH BENJAMIN,
943 N 8TH ST
MANITOWOC, WI 54220

3/21/2017

Due Date: 11/1/2017

Assessment Information	Amount
Parcel #: 412-004-080 Customer #: 36795 Assessment ID#: SS2017-0022 Snow Shoveling Violation SIDEWALK SHOVELING VIOLATION - 1/20/17 943 N 8TH ST	\$300.00

This is your notice that a charge has been made against the above described lot in the City of Manitowoc in accordance with the Municipal Code and State Statutes. Payment may be made at the office of the Manitowoc City Treasurer. If the amount above is not paid by the due date, the full amount will be included on the 1st installment of your next upcoming property tax bill.

If you have questions regarding the invoice, please call (920) 686-6950.

Please detach and remit with payment

Parnall, Timothy P. & Heather C.
JURISCH BENJAMIN,

S/A: SS2017-0022
Parcel: 412-004-080
Customer #: 36795

Due: 11/1/2017
Amount Due: \$300.00

Amount Paid \$ _____

Remit to:

City of Manitowoc
900 Quay Street
Manitowoc, WI 54220