

17-0412

Deborah Neuser

From: Greg Minikel
Sent: Wednesday, April 12, 2017 2:14 PM
To: David Soeldner
Cc: Dan Koski; Sonja Birr; Deborah Neuser
Subject: Refilling Vacancy - Engineering Part-Time Administrative Support Specialist

Hi Dave,

I just learned that our newest employee Crystal Kass has been selected to refill the Clerk's Office position vacated by Lisa Kuehn.

Can you please request the Clerk to put an item on the agenda for Monday's Council Meeting to refill our position? Thanks.

Here is the language or agenda title that we used last December for the PI Comm. agenda: **"Request to fill the vacant Administrative Support Specialist part-time position in Engineering Department"**.