

August 1, 2017

To: Public Infrastructure Committee

From: Jim Muenzenmeyer, Buildings and Grounds / Transit Division Manager

Re: Lease forgiveness – Manitowoc Recreation Center

In light of the upcoming gym floor refinishing project, I would like to request that the City forgive one month of the lease payments due from the Rollaire Skate group. While both parties are in total agreement that the project is necessary, Rollaire will effectively lose one months worth of business as a result.

Thank you for your consideration.

