



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Board of Review

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Monday, May 23, 2016

5:30 PM

Common Council Chambers

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#### A. Call to Order

The Board of Review was called to order at 5:30 p.m. with public notice given in accordance with Wisconsin Statutes.

A resolution was adopted by the Common Council on October 6, 1980, providing that the Board of Review shall meet in the Council Chambers or in such other room in City Hall that may be available, providing that notice of the meeting in such room is posted on the door to the Council Chambers prior to the meeting.

An ordinance was adopted by the Common Council on May 16, 1994, and published on May 18, 1994, to reduce the size of the Board of Review from eight members to seven members, thereby reducing a quorum from five to four members.

An ordinance was adopted by the Common Council on May 15, 1995, providing that the Board shall be composed of the Mayor, City Clerk and five members of the Common Council to be appointed by the Mayor. The Mayor may appoint up to five additional members of the Common Council as alternates to serve in the event of the unavailability of any member.

#### B. Roll Call

Also present was Assessor Mark Link of Tyler Tech, City Attorney Kathleen McDaniel and Deputy Clerk Deborah Neuser.

**Present:** 6 - Nickels, Hudon, Howe, McMeans, Able and Brey

(Wisconsin State Statutes allows property owners to request to have a Board member(s) removed as detailed therein and requires that the Board of Review be in session no less than two hours at their first session.)

#### C. Election of Chair and Vice-Chair

Mayor Nickels proceeded with nominations for Chairperson and Vice-Chairperson of the Board. Moved by Alderperson Brey, seconded by Alderperson Able, and unanimously carried to nominate Mayor Nickels as Chairperson of the Board and to close nominations and cast a unanimous ballot. There being no further nominations, Mayor Nickels was declared appointed as Chairperson. Ayes, 6. Nays, none.

Moved by Alderperson Brey, seconded by Alderperson McMeans, and unanimously carried to nominate Alderperson Able as Vice-Chairperson, and to close nominations and cast a unanimous ballot. There being no further nominations, Alderperson Able was declared appointed as Vice-Chairperson. Ayes, . Nays, none.

**D. Adjourn to July 21, 2016 at 5:30 p.m.**

Moved by Hudon, seconded by McMeans, that Board of Review be adjourned at 5:33 p.m. to July 21, 2016. The motion carried by the following vote:

Aye: 6 - Nickels, Hudon, Howe, McMeans, Able and Brey