



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Personnel Committee

Monday, July 31, 2017

6:00 PM

Council Chambers

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Jessie Lillibridge, Dan Koski, Attorney Kathleen McDaniel, Todd Blaser, Nick Reimer, Nic Sparacio, Kristen Stoeger, Alder Mike Howe, Patrick Glynn, and Debbie Charney.

Present: 5 - Sitkiewitz, Czekala, Kummer, Novak and Gabriel

3. Public Comment

None

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

[17-0767](#) Approval of June 5, 2017 Personnel Committee Minutes.

[17-0768](#) Review of legal fees billed out through June 2017-Human Resources.

[17-0769](#) Report out on Health Plan Funding.

[17-0770](#) Report out of Human Resources Initiatives July, 2017.

[17-0771](#) Report out of City Attorney's Initiatives July, 2017.

Approval of the Consent Agenda

Moved by Czekala, seconded by Kummer, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Czekala, Kummer, Novak and Gabriel

5. Discussion and Action Items

[17-0764](#)

Findings and recommendations for the Compensation Plan from Carlson Dettmann

Patrick Glynn from Carlson Dettmann presented to the committee findings and recommendations for the Compensation Plan.

Moved by Gabriel, seconded by Kummer, to recommend adoption of pay step plan and have Finance Director, HR Director, and Mayor bring implementation ideas to Committee for review. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Czekala, Kummer, Novak and Gabriel

[17-0765](#)

Establishment of a new committee to determine the priority and need for new job positions within the City

Alder Sitkiewitz and Attorney McDaniel explained to the committee the intent of establishing a new committee to determine the priority and need for new job positions within the City. This committee would consist of the current MLC members. The committee members would develop a matrix with criteria to rank positions for need and priority and bring that to the Personnel Committee for review. After discussion, there was directive to report back to Personnel Committee after meeting.

This Request was discussed

6. Convene in Closed Session

A motion was made by Alderperson Rhienna Gabriel, seconded by Alderperson Steven Czekala, to convene in closed session at 7:26 p.m. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Czekala, Kummer, Novak and Gabriel

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[17-0766](#)

Update on police contract bargaining

(Closed Session portion of the Minutes has been redacted.)

7. Reconvene in Open Session

A motion was made by Alderperson Lee H. Kummer, seconded by Alderperson Steven Czekala, to reconvene in open session at 7:36 p.m. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Czekala, Kummer, Novak and Gabriel

[17-0766](#)

Update on police contract bargaining

No discussion

8. Adjournment

A motion was made by Alderperson Steven Czekala, seconded by Alderperson Lee H. Kummer, to adjourn at 7:36 p.m. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Czekala, Kummer, Novak and Gabriel

Submitted by Jessie Lillibridge, Human Resources Director.