



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: September 29, 2017

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting:

Environmental Remediation

- Lemberger Landfill: Project continues as planned. Budget planning for next year has started.
- Gravel Pit: Pond construction is completed.
- 1512 Washington: Demolition complete.

Litigation and Prosecution

- Big Jay's: The suit continues. Depositions were taken last week.

LEAN/BPI

- Waiting for BPI Committee to schedule event on attacking/biting animal notices

Neighborhood Improvement

- 314-316 Riverview Drive: Police Department assigned Asst. Chief Luchterhand to assist with monitoring compliance with settlement agreement, demolition work has begun in earnest.
- 1727 Johnston Drive: A raze/repair order was issued and has expired. Deputy Fire Chief Kadow is preparing quotes for demolition
- Team of department heads (CA, Fire, Finance, CDD) continue to meet to discuss using TIF funds to attack blight.

Insurance

- Reviewed claims filed against the City.
- Discussed large pending claims with appropriate carrier.
- Insurance is renewed

Open Records

- Still filling requests related to 2016 Monoxide leak and Parkview Haven fire.
- Freedom from Religion Foundation

Labor Matters

- Transit contract has been ratified by Teamsters.
- Planning to review Fire contract in advance of next year with HR Director and outside labor counsel. We may need a new outside labor counsel due to issues related to 314-316 Riverview Drive.

Office Matters

- The City Attorney will be out of the office October 6 at the CVMIC annual conference and October 12-19 at the IMLA Conference.
- The Staff Attorney will be out November 1-3 at the Department of Justice's annual OWI training.

Monthly Reporting

- Since my September 6, 2017 report:
 - 22 Requests for Legal Services were received, 30 were closed
 - 8 new litigation matters were opened, 2 were closed
 - 56 new citations were sent over for prosecution, 13 were closed, 2 were held open.