



# CITY OF MANITOWOC

WISCONSIN, USA

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TO: Personnel Committee  
FROM: Kathleen M. McDaniel, City Attorney  
RE: City Attorney's Office Update  
DATE: December 1, 2017

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In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting:

## **Environmental Remediation**

- Lemberger Landfill: Project continues as planned. Budget planning for next year has started.
- Gravel Pit: Pond construction is completed. A cost recovery meeting with the umpire was held on November 30. Newell Rubbermaid, Manitowoc Company, Parker Hannifin, Gould Electronics, and Geoffrey Liban and Thomas Fritzke all had counsel in attendance. The next meeting is scheduled for December 18 in Milwaukee.
- 1512 Washington: Demolition complete. Planning is beginning for remediation.

## **Litigation and Prosecution**

- Big Jay's: The federal suit continues. The Circuit Court trial was November 28 and Council received an email communicating the outcome.

## **LEAN/BPI**

- BPI event on attacking/biting animal notices will be held in January.
- Assisted staff with BPI event on vehicle processing and insurance.

## **Neighborhood Improvement**

- 314-316 Riverview Drive: Our office will be following up with Fire to ensure settlement agreement is fully complied with by mandated dates.
- 1727 Johnston Drive: Homes razed.
- 422-424 N 10<sup>th</sup> Street: Homes razed.
- 5442 Home Program approved at November Council meeting.

## **Insurance**

- Reviewed claims filed against the City.
- Discussed large pending claims with appropriate carrier.
- Insurance is renewed for 2018.

## **Open Records**

- Still filling requests related to 2016 Monoxide leak and Parkview Haven fire.
- Freedom from Religion Foundation request regarding cemetery is complete.
- MPU has purchased a new recorder and software to archive emails.

## **Labor Matters**

- Fire Contract reviewed with HR Director and Fire Chief. Preparation for bargaining continues.

## **Office Matters**

- City Attorney presented at New Employee Orientation, organized by HR Department.

## **Monthly Reporting**

- Since my September 29, 2017 report:
  - 58 Requests for Legal Services were received, 50 were closed
  - 7 new litigation matters were opened, 2 were closed
  - 124 new citations were sent over for prosecution, 52 were closed, 9 were held open.

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