

Options to Open on Thursdays - Ideal Needs

	Manager	Department	9-8
Recommendations to keep current service levels and allow for growth	Anne Juza	Public Services	Could do. Need additional hours for an Assistant to close 5-8 and allow for flexibility
			The 15 hour per week technician will help to facilitate services and provide flexibility and room for potential growth. This position would be able to fill in for serial staff, ILL staff, and clerks while they are on scheduled vacations. The tech can also cover in ILL so that staff member can copy catalog or, when the regular copy cataloger is on vacation, cataloging can continue smoothly. Since our department also assists selectors by pulling books for review that could continue to happen along with all shifting that the Public Service Staff needs completed. When materials are being withdrawn it is a multi-step process for the serial staff to complete and the tech could take over some of these duties which will help keep our catalog up to date for our patrons.
	Roxanne Staveness	Materials Management	
			The Children's Department is the smallest department in the library and would be the most effected by opening on Thursdays. Our current staff simply would not be able to cover the desk hours orl be able to do our current level of programming. We would need a 22 hour per week Associate and 5 additional Associate hours to maintain services and have flexibility for desk coverage. The 22 hour per week Associate and 5 additional Associate hours will be needed to cover vacation/sick/time-off, weekend rotation hours, and maintain current levels of service by covering holes in the schedule. These additional hours would also allow for potential growth. The additional Associate hours would allow our staff more prep time for additional programming/outreach we could provide. The additional Associate position would give coverage for Saturdays and Sundays and give staff more prep time for additional programming/outreach and allow room for potential growth.
	Julia Lee	Youth Services	
	Stacey Bialek	Facilities	1 -10 hour per week Guard/Custodian for coverage on Saturday and Sundays would allow for more preventative maintaince and get into routine schedules for larger equipment, such as HVAC
Cost Estimate			\$ 55,144.00

Options to Open on Thursdays - No additional staffing

	Manager	Department	9-8
Recommendations to keep current service levels and allow for growth	Anne Juza	Public Services	Could do. Very tight schedule. Would need to potentially get rid of or decrease Book Displays, Awesome Shelf, decrease Author Events and no Dr. Who or Wizarding World type of events. Collection development would suffer as well.
			Could do it but it will create an unhealthy work environment full of stress for staff. Quite possibly we may have to deny day off requests during peak user times such as Summer Reading Program and after days when we are closed for holidays. The ability for staff to attend workshops or conferences will be extremely limited. As the Resource Library we may not even be able to fulfill our contractual obligations for the training and troubleshooting needs as required in the MCLS group.
	Roxanne Staveness	Materials Management	
	Julia Lee	Youth Services	Not possible with current staffing.
	Stacey Bialek	Facilities	Currently no Guard/Custodian coverage on Saturday and Sunday 2 weekends a month

Costs to Open with Ideal Needs

Open 9-8	
3 hour/week Assistant Public Service	\$3,278.00
15 hour/week Technician Materials	\$13,853.00
22 hour/week Associate Youth	\$24,396.00
5 hour/week Associate Youth	\$5,545.00
10 hour/week Guard/Custodian	\$5,892.00
WRF & FICA	\$1,906.00
Worker's Compensation	\$274.00
Total	\$55,144.00