



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Minutes

### Room Tax Commission

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Monday, November 13, 2017

5:30 PM Manitowoc Police Department Lower Level Training Room

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#### Call to Order

#### Roll Call

**Present:** 5 - Nickels, McMeans, Brey, Sitkiewitz and Reilly

**Absent:** 1 - Sparacio

Also in attendance:

Matt Schliesman (Capitol Civic Centre), Rolf Johnson (Wisconsin Maritime Museum), John Brunner (Wisconsin Maritime Museum), Tim Gadzinski (Manitowoc Public Library), Jeremiah Novak (District 3, City Council), Amy Meyer (Manitowoc County Historical Society), Jason Ring (MAVCB), Lee Kummer (District 5, City Council), Jim Hollahan (WMM), Nancy Hollahan (WMM), Barb Bundy-Jost (Windigo Fest), Dawn Dabeck (Windigo Fest), Jim Dabeck (Windigo Fest), and Caryn Gates (Windigo Fest)

#### Approval of Minutes

[17-1113](#) Approval of Minutes from May 2, 2017

**Attachments:** [05-02-2017 Minutes](#)

**Moved by Sitkiewitz, seconded by McMeans, that this Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Nickels, McMeans, Brey, Sitkiewitz and Reilly

#### Discussion and Action Items

[17-1115](#) Discussion on previous grant awards:

- (a) Capitol Civic Centre grant from 2016 (Matt Schliesman)
- (b) Subfest 2017 (Rolf Johnson)
- (c) Manitowoc County Historical Society High Wheel Event 2017 (Amy Meyer)
- (d) Windigo Fest

**Attachments:** [COMPLETE CCC report from previous meeting](#)

[Subfest Statistics](#)

[Mtwc Historical Society](#)

[Windigo Fest Report](#)

Matt Schliesman gave an update on the Capitol Civic Centre Discover Manitowoc Grant from 2016 for \$7,500 (document attached)

Rolf Johnson gave an update on the Subfest Discover Manitowoc Grant from 2017 for \$25,000 (document attached)

Amy Meyer gave an update on the High Wheel Bicycle Event at the Manitowoc County Historical Society Discover Manitowoc Grant from 2017 for \$3,000 (document attached)

Jim and Dawn Dabeck gave an update on the Windigo Fest Discover Manitowoc Grant from 2017 for \$13,000 (document attached)

[17-1117](#) Discussion and possible action on application form for Discover Manitowoc Grant request - Doctor Who Day

**Attachments:** [Discover Manitowoc Grant Application - Doctor Who Day](#)  
[Doctor Who](#)

**Moved by Reilly, seconded by Brey, that this application be awarded \$1,500. The motion carried by the following vote:**

**Aye:** 5 - Nickels, McMeans, Brey, Sitkiewitz and Reilly

[17-1119](#) Discussion and possible action on proposed 2018 Room Tax Budget

**Attachments:** [2018 Room Tax Budget](#)

**Moved by Brey, seconded by Sitkiewitz, that the following be approved:**  
**\$80,000 for Special Events Reimbursement Fund**  
**\$25,000 for Rahr-West Art Museum**  
**\$1,250 for Ice Age Trail Community Membership**  
**The motion carried by the following vote:**

**Aye:** 5 - Nickels, McMeans, Brey, Sitkiewitz and Reilly

[17-1118](#) NiceRink Expense

**Attachments:** [Nice Rink](#)

**Moved by Sitkiewitz, seconded by McMeans, that the following be approved:**  
**\$828.45 for this purchase**  
**The motion carried by the following vote:**

**Aye:** 5 - Nickels, McMeans, Brey, Sitkiewitz and Reilly

## Ajournment

**Moved by McMeans, seconded by Sitkiewitz, that this meeting be adjourned at 6:57 p.m. The motion carried by the following vote:**

**Aye:** 5 - Nickels, McMeans, Brey, Sitkiewitz and Reilly