



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: September 4, 2018

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting in August:

Environmental Remediation

- Lemberger Landfill: Project continues as planned. Next status call set for September 5.
- Gravel Pit: Planning continues for next year's work. We expect to have a Committee of the Whole to provide a progress update on cost recovery and project status soon.
- MPU Lead Pipe issues: We received the DNR letter and it was in our favor. I will not be reporting out on this further.

Open Records Requests

- Maurice Stevens for 1301 Marshall St Inspection Records

Litigation, Prosecution, and Claims Reporting

- Riverview Apartments: JenRuss, LLC filed bankruptcy shortly before our state court date. The City has filed a motion to lift stay and the trustee has indicated he won't oppose it.
- All defendants who have requested trials have been scheduled for trial.
- Municipal Court will be holding trials on Wednesday mornings beginning in December

LEAN/BPI

- Attorney Majerus is scheduled to participate in a RIE on news releases on September 5.
- Assisted staff with advice on other BPI events as needed.

Neighborhood Improvement

- 314-316 Riverview Drive: See litigation.
- Blighted properties: No raze orders requested since last update. City initiated nuisance action in Circuit Court on 1029 S. 17th Street. Metro Drug provided a nuisance referral.
- Rental Registration: Registration form has been finalized and will be presented soon.
- Donation Bins ordinance was passed in August. Fire has been advised on how to proceed.
- CN Peninsula: Prepare blight resolution, work with consultants and outside counsel on due diligence.

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Insurance/Risk Management

- Reviewed claims filed against the City
- ADA Title II meeting scheduled for September 5
- CVMIC grant voting completed
- CVMIC renewals completed

Labor Matters

- Working with HR Director on Central States issues
- Fire Department bargaining continues, additional update will be provided at meeting
- Working with HR to comply with *Janus* decision
- Provide resolutions to backfill and fill positions, including nepotism approvals

Office Matters

- Staff meeting held weekly on Thursdays
- Biweekly check-ins held with employees
- Prepared committee reports
- Held weekly municipal court pre-trials and trials
- 2019 Budget prepared and submitted with no significant changes from 2018 other than increase to litigation budget

Monthly Reporting

- Since my August 3, 2018 report:
 - 29 Requests for Legal Services were received, 35 were closed
 - 7 new litigation matters were opened (these include 5 animal bites), 1 was closed
 - 80 new citations were sent over for prosecution