



**City of Manitowoc**  
**Manitowoc Police Department**

910 Jay Street.  
Manitowoc, WI 54220  
(920)686-6500



**Four Animal Permit Application**

Name: \_\_\_\_\_  
First Middle Last  
Driver License Number: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Street City State Zip  
Phone Number 1: (\_\_\_\_) \_\_\_\_\_ Phone Number 2: (\_\_\_\_) \_\_\_\_\_

Does the applicant own the property where the animal will be kept?

☐ NO ☐ YES (If "no" please provide landlord information and attach a letter from the property owner giving permission to house these animals)

Landlord Name: \_\_\_\_\_  
First Middle Last  
Mailing Address: \_\_\_\_\_  
Street City State Zip  
Phone Number: (\_\_\_\_) \_\_\_\_\_

**Animal Information** (Please list all animals residing at the address)

Number of Dogs: \_\_\_\_\_ Number of Cats: \_\_\_\_\_

									For City Use Only
	NAME	BREED	COLOR	GENDER	SPAYED/ NEUTERED	RABIES TAG NUMBER	RABIES EXPIRATION	MICROCHIP NUMBER	CITY LICENSE NUMBER
1				<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> YES <input type="checkbox"/> NO				
2				<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> YES <input type="checkbox"/> NO				
3				<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> YES <input type="checkbox"/> NO				
4				<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> YES <input type="checkbox"/> NO				

**Animal License Requirements**

Dogs or cat licenses may be purchased from the Treasury Department, City Hall, 900 Quay St., after the four (4) animal permit has been approved.

- Licenses are required for all dogs and cats over the age of 6 months that are kept in the City of Manitowoc.
- Licenses must be purchased within 15 days of the Four Animal Permit approval date. If licenses are not purchased within that time frame further forfeitures may be assessed.

Cost of License

- Spayed/Neutered Animals = \$10.00 each
- Intact Animals = \$15.00 each
- Late Renewals After March 31 = \$5.00 additional

What to Bring

- Rabies vaccination form
- Form from veterinarian showing that the animal has been spayed or neutered

The above applicant, hereby requests permission to own, keep, or harbor a total of four (4) dogs/cats upon the above premises within the City of Manitowoc. This permit is valid from January 1 through December 31, or any part of the year. This permit must be renewed annually.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:**

**Inspection of premises:** Inspection Date: \_\_\_\_\_ Inspection Time: \_\_\_\_\_

1. General Health and appearance of animals: \_\_\_\_\_
2. Area Cleanliness: \_\_\_\_\_
3. Adequate shelter provided: \_\_\_\_\_
4. Adequate food and water supply: \_\_\_\_\_
5. Size of yard: \_\_\_\_\_
6. Photos taken of dog/cat: ☐ Yes

Comments: \_\_\_\_\_

Inspected by: \_\_\_\_\_ ☐ Approved ☐ Denied

Reason for denied application: \_\_\_\_\_

Follow-up visit will be conducted on: \_\_\_\_\_

This follow up visit is required by Manitowoc Municipal Code 14.020 to ensure no person is keeping more animals than they were given permission to keep.

☐ Copy sent to Police Department ☐ Copy sent to City Hall

**14.020 Regulation of Dogs, Cats, and Other Animals.**

**(1) Limit on Possession of Dogs or Cats.** No person shall own, harbor, or keep in his possession at any one dwelling, at any one time more than three dogs and more than three cats over six months of age, nor more than a total of 12 dogs or cats of any age, for more than three days, nor shall any person retain a litter or portion of a litter of dogs or cats longer than four months, if such litter or portion of a litter increases the total number of dogs or cats to more than three, except that none of the provisions of this subsection apply to the licensee of a duly licensed kennel.

In rare circumstances, the Chief of Police or his designee is authorized to issue a permit allowing a person to keep up to four dogs or four cats at one time in any one dwelling upon receipt of an application accompanied by a \$15.00 fee. In determining whether or not to grant any such permit, the Chief of Police or his designee shall consider the likelihood of a public or private nuisance and may contact residents in the neighborhood prior to making a decision. An initial inspection of the property by the Chief of Police or his designee shall be required to confirm that all animals are properly cared for, sheltered, and do not pose a health problem within the property. Any applicant seeking such a permit shall further agree in writing to make their property available for such inspections by the Chief of Police or his designee as a condition of obtaining the permit. Any such permit granted shall be limited to specifically identified dogs or cats owned at the time of permit issuance and shall not automatically apply to later-purchased dogs or cats.