



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Draft

Library Board Personnel Committee

Thursday, September 6, 2018

4:30 PM

Manitowoc Public Library

1. Call to Order

Present: 3 - Hunter, Myers and Schroderus

Absent: 1 - Thennes

2. Public Comment

Members of the public will be permitted to speak at the Manitowoc Public Library Personnel Committee meeting on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

3. Convene In Closed Session

Moved by Schroderus, seconded by Myers, to convene in closed session at 4:33 p.m. The motion carried with a roll call vote:

Aye: 3 - Hunter, Myers and Schroderus

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The specific subject matter that may be considered in closed session is the following:

a. Library Director Mid-Year Performance Evaluation

(No minutes taken for Closed Session portion)

4. Reconvene in Open Session

Moved by Myers, seconded by Schroderus, to reconvene in open session at 4:59 p.m. The motion carried with a roll call vote:

Aye: 3 - Hunter, Myers and Schroderus

[18-0877](#)

a. Possible action on Closed Session subject matter

There was discussion regarding the Mid-Year Performance Evaluation. Trustee Hunter will prepare the report to be presented to the full board at the September 24, 2018 meeting, for further discussion.

No action taken.

5. New Business

[18-0909](#)

a. Human Resources software - Kronos (discussion)

Attachments: [memo 9.2018 human resources software Kronos](#)

The Committee agrees to move this discussion to the full board at the September 24, 2018 meeting.

No action taken.

6. Adjournment

**A motion was made by Schroderus, seconded by Myers, to adjourn at 5:12 p.m.
The motion carried. Ayes, 3. Nays, none**

Submitted by Mary Davis, Recording Secretary