

**ROUNDY'S SUPERMARKETS, INC.**

PICK 'N SAVE · COPPS · METRO MARKET · MARIANO'S

PO Box 473

Milwaukee, WI 53201

414-231-5000

October 31, 2018

**VIA ELECTRONIC MAIL**

Ms. Mackenzie Reed-Kadow  
City of Manitowoc  
900 Quay St.  
Manitowoc, WI 54220

Re: Modification to Premise Description

Dear Ms. Reed-Kadow:

Ultimate Mart, LLC, the owner and operator of the Pick 'n Save located at 3300 Calumet Ave. in Manitowoc (the "Store"), hereby formally requests an amendment to the premise description on the "Class A" license issued to the Store to encompass the ClickList service as described below.

The Store's program named "ClickList" will allow customers to submit an online order for grocery, alcohol and tobacco products. A designated ClickList associate, which is a Store employee, selects the customer's items and generates a receipt. The customer is then notified that the order is available for pickup. The pickup occurs in the designated parking stalls. The associate will load the merchandise into the customer's vehicle. If the order contains alcohol or tobacco product, the customer's age will be verified by the associate prior to the transfer of these products. After the product is loaded into the customer's vehicle, the associate reenters the store and finalizes the transaction.

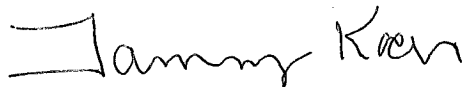
The ClickList service will be available to our customers daily between the hours of 8:00 a.m. and 8:00 p.m. There will be approximately 12-14 employees trained to be associates. The associates will be 18 years of age or older and hold a City issued bartender's license. A site plan identifying the designated ClickList parking stalls is enclosed for your review.

The current premise description on the license reads as "*1 story retail grocery & liquor at 3300 Calumet Ave.* Please amend the language to read: *1 story retail grocery & liquor at 3300 Calumet Ave.; including the exterior parking stalls specifically designated for the online merchandise order & pickup service and the pathway utilized to access the parking stalls.*

Please contact me with any questions you may have at 414-231-5978 or [tammy.koch@roundys.com](mailto:tammy.koch@roundys.com).

Very truly yours,

ROUNDY'S SUPERMARKETS, INC.



Tammy Koch  
Administrative Assistant

Attachment

