



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org



TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: March 1, 2019

In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting in December:

Environmental Remediation

- Lemberger Landfill: Project continues as planned. Next status call set for March 7.
- Gravel Pit: Cost recovery efforts continue. Meeting with impacted homeowners. Team met last week, will be having a meeting with the DNR to discuss plans going forward.

Open Records Requests

- Citizen request for MIRA expenditures
- Subpoena for CDD loan documents related to R2H
- Alder Gabriel request to Clerk for Council attendance records
- Skana Aluminum

Litigation, Prosecution, and Claims Reporting

- Lowe's: Initial phases of litigation, no new updates from tax counsel
- Reminder: Municipal Court now holds trials on Wednesday mornings
- Assist Police with ordinance interpretation questions

LEAN/BPI

- Assisted staff with advice on BPI events as needed
- Possible event for 2019: follow-up on small contracts RIE from 2019

Neighborhood Improvement

- 314-316 Riverview Drive: Demolition has started
- Blighted properties: Raze orders are continuously being filed and litigated. 205 N. Rapids will be discussed at COW
- Rental Registration: Registration period ended.

Economic Development

- CN Peninsula: Phase 2 follow-up testing is completed. COW and Council approval will be requested this month.

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- Strand Adventures: Closed in early February
- Red Line: Revised development agreement completed

Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance
- ADA Title II: next meeting set for March, working with departments on audits
- CVMIC Work Plan Meeting
- Provided training at Police Inservice
- Weapons Training for Library Managers complete, staff training scheduled
- Discussed work comp claim with insurance company

Labor Matters

- Fire Department petition for DR completed
- Provide resolutions to backfill and fill positions where appropriate

Office Matters

- Staff meeting held weekly
- Biweekly check-ins held with employees
- Prepared committee reports

Monthly Reporting

- Since my January 31, 2019 report:
 - 27 Requests for Legal Services received, 27 closed
 - 10 litigation matters opened (3 bites, 5 claims), 3 closed
 - 44 new citations were sent over for prosecution, all pending matters set for trial