

Village of Whitelaw

147 West Menasha Avenue

P.O. Box 294

Whitelaw, WI 54247

Telephone: (920)732-3239
FAX: (920)732-1193
E-Mail: villageofwhitelaw@comcast.net

June 28, 2021

Manitowoc Public Library
Director
707 Quay Street
Manitowoc, WI 54220

Dear Kristen,

I would like to give a shout out to one of your employees, Karen Hansen. The Village of Whitelaw was recently made aware that we were eligible for a matching grant of \$9,000 for a road project that was completed in 2017. I had all the required paper work except a proof of publication of the project bid.

On Saturday, June 12, 2021, I went to the library to print a copy of the Herald Times notice of the bid publication. The publication was at the bottom of the page and continued at the top of the next column. Karen helped me with the microfiche machine assuring me that the entire bid would be on one page as required by the State of Wisconsin Department of Administration. She took the time to print the bid on a larger sheet of paper that would meet that requirement. To top matters off, I have just had carpal tunnel surgery and was in complete misery so her professionalism going above and beyond was so appreciated!

Today, we received the check in the mail thanks to the assistance of Karen! Just wanted to say thank you to Karen for her help and thanks to the library staff for all they do to assist the library patrons!

Sincerely,

Chris Hill

Christina Hill
Village Clerk-Treasurer