

## **MPL New Director Search Timeline**

1. 7/22 - Post Position
  - a. Via city website and several library organizations
2. 7/26 - Discuss Process with Board of Trustees
3. 7/28 thru 8/6 - Get stakeholder input to build Director Profile
  - a. Send out Google Form to board/managers/staff of the MPL with the goal of identifying what it is that we are looking for in a new director.
4. Week of 8/9 - Personnel Committee Meets
  - a. Analyzes data/create a proposed profile to recommend to the Board of Trustees
  - b. Finalizes Interview Process and communicates with the board of trustees
5. Week of 8/16 and 8/23 -
  - a. Organize the process and put it into motion.
  - b. Determine who we will bring in for interviews
6. 8/23 - Provide Update to Board of Trustees
  - a. Update on process
7. Late August / Early September
  - a. - Conduct Interviews
  - b. Recommend Candidate to Board of Trustees

*Please note that this rough timeline is only a projected/timeline. Dates are subject to change based on a number of variables and factors. The personnel committee has made it clear that we need to be as deliberate as necessary to find the very best candidate for the position.*