



# CITY OF MANITOWOC

WISCONSIN, USA

[www.manitowoc.org](http://www.manitowoc.org)

9/22/2021

MEMO

**TO: City of Manitowoc – Finance Committee**

**FROM: Shawn Alfred – Finance Director**

**RE: Addition to the Guidebook regarding Suspended or Debarred Contractors to fully meet the requirements from the Uniform Grant Guidance for Federal grants.**

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**1.2 - 13(a)** Not enter into agreement or contract with vendors that are on the Federal Excluded Parties List

**1.4 (a) - Suspended Or Debarred Contractors:**

Non-Federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. The regulations in 2 CFR part 180 restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

The City, specifically Department of Public Infrastructure, will check the "Excluded Parties List" on the System for Award Management (SAM) for any suspended or debarred subgrantees and contractors prior to awarding a contract or agreement. A printed copy of the results of the verification SAM will be maintained in the appropriate project file(s).

If a federal agency excludes a person or company with whom the City is already doing business with, the City, as a participant, may continue the covered transactions with an excluded person if the transactions were in existence when the federal agency excluded the person or company. However, the City is not required to continue the transactions, and may consider termination. Only after a thorough review and consulting with the City Attorney and Finance Director, will the City decide about whether to terminate and type of termination action taken. Termination will be brought forth to the Board of Public Works for approval and documented in said meeting minutes.

The City will not renew or extend covered transactions (other than no-cost time extensions) with any excluded person, unless the Federal agency responsible for the transaction grants an exception under §180.135.

Under no circumstances should the City knowingly do business with an excluded person.

**9.4 Suspension and Debarment**

See Vendor Relations 1.4(a) in Chapter 1 of this Guidebook for more information.