

L21-00141

## CITY OF MANITOWOC CLAIM FORM

NOTICE OF CIRCUMSTANCES (§893.80(1d)(a) Wis. Stats.)

NAME Chad Neuser TELEPHONE NUMBER 920-682-4230  
ADDRESS 1030 W Crescent Dr (Street)  
OF CLAIMANT Manitowoc, WI, 54220 (City, State, Zip Code)  
EMAIL (optional): chad.neuser@siemens-energy.com

RECEIVED

SEP - 8 2021

CITY ATTORNEY

**CIRCUMSTANCES OF CLAIM:** Describe the circumstances of your claim below and attach additional sheets if necessary (who, what, where, when and how). For auto/property damages, attach a copy of the police report, if any; and a diagram of the accident scene including north, south, east or west. For personal injury, indicate the nature of the injury; if medical attention was given, the name of the physician/immediate care/hospital. List the names and addresses of any witnesses to the incident/accident. Give details.

### Incident/Accident Information:

Date 8/11/21 Place 1030 W Crescent Dr, Manitowoc, WI 54220  
Time 9:00am

### Circumstances of Claim (Attach additional sheets if necessary):

The sanitary sewer lateral for the property at 1030 W Crescent Dr became blocked several times between May and July of 2021. Subsequent inspection by Maritime Plumbing indicated a fault with the main sewer lining. Bill Jindra, Manitowoc City Plumbing Inspection, was present at the project site and took photo and video documentation of the fault. The road was excavated and the city main was repaired.

### Witnesses (names and addresses):

Bill Jindra, Manitowoc City Plumbing Inspector, 900 Quay St, Manitowoc, WI 54220  
Tim Peterson, Maritime Plumbing, 2214 Franklin St, Manitowoc, WI 54220

RECEIVED

**Procedure for filing claims:**

- 1. In most instances, a signed **Notice of Circumstances of Claim** must be served on the City within 120 days after the happening of the event giving rise to the claim or it will be barred by State Statute.
- 2. A **Claim** must be filed with the City Clerk, City of Manitowoc, 900 Quay Street, Manitowoc, WI 54220, containing the claimant's address and an itemized statement of the relief or damages sought. This is the bottom portion of the form entitled "Claim Form." No action will be taken until this portion is completed and submitted to the City.
- 3. The City Attorney and or CVMIC (the City's liability insurance carrier) will then determine if your claim should be paid, compromised or disallowed. You will be notified by letter should the City determine to pay or compromise your claim. The City Attorney has the authority to pay, settle, or disallow claims up to \$5,000. Claims exceeding \$5,000 will be reviewed by the City's Finance Committee, who will present a final recommendation to the Common Council.
- 4. This procedure is established by Wisconsin Statutes to provide a mechanism for persons to recover damages in the event a municipality is responsible for an incident. This procedure is also designed to protect the municipality and its taxpayers from having to pay out inappropriate and/or nuisance claims.

*This document does not constitute legal advice and should not be substituted for the advice of private legal counsel. Claimants have the right to retain an attorney of their choice to assist them with filing a claim solely at their own cost and expense.*

*Claimants are encouraged to review Wis. Stat. § 893.80 prior to filing a claim.*

\*\*\*\*\*

**CLAIM FORM (§893.80(1d)(b) Wis. Stats.)**

After filing a Notice of Circumstances of claim with the City of Manitowoc you must also file a claim **itemizing** the relief sought (what you want from the City or do not want the City do to). You may file a claim at any time consistent with the applicable statute of limitations. Provide copies of any bills supporting the amount of the claim. For claims involving auto/truck/property damage, please attach two estimates. If the relief sought is non-monetary be as detailed and/or descriptive as possible.

The person signing below makes a claim against the City of Manitowoc arising out of the circumstances above-described. The claim is for relief in the form of money damages as indicated below, and non-monetary relief as follows:

n/a

Auto/truck \$

Property \$

Personal Injury \$

Other (specify) \$

\$8,500 (Labor and Material to excavate road, repair city main, and backfill)

**Sign and then click Submit Form button below to submit to the City Clerk's Office.**

Signed

Neuser Chad

Digitally signed by Neuser  
Chad  
Date: 2021.09.08  
15:00:23 -05'00'

**SUBMIT FORM**

# MARITIME PLUMBING

AND MECHANICAL LLC

2214 Franklin Street, Manitowoc, WI 54220

email - info@maritimepm.com

(920) 682-8794

## Invoice

Bill To
Neuser, Chad 1030 W Crescent Dr Manitowoc WI 54220

Date	Invoice #
9/8/2021	42310

Balance Due	Amount Enc.
\$8,500.00	

Project	PO Number / WO Number	Terms	Service Date
		Net 15	
Quantity	Description	Rate	Amount
1	Labor and material to excavate road, Repair city main and backfill  City main was cracked, lining on bottom of main was not intact. Need to replace section of main and install new wye for home owner connection	8,500.00	8,500.00

We look forward to working with you.



Payment(s) not received by the due date will be subject to a \$20.00 per month or 1.5% per month late fee--whichever is greater. After 90 days past due, the account will be sent to a collection agency for collection. Additional fees may apply.

Sales Tax (5.0%)	\$0.00
Total	\$8,500.00
Payments/Credits	\$0.00
Balance Due	\$8,500.00



Payments over \$500.00 paid by credit card will be subject to a transaction fee of 3%.

