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December 26 Closing Information
October 25, 2021

The management team would like to recommend the Library be closed to the public (no holiday pay) on Sunday, December 26, 2021. The Library is currently approved to be closed Thursday, December 23 through Saturday, December 25 (includes two days paid holiday). We are currently scheduled to be open from 12:00-4:00 on Sunday, December 26, with some staff arriving at 11:00.

The request for this recommendation came from library staff. Taking into account the stress of the past year and many not being able to celebrate holidays with families in 2020 due to the pandemic, we wish to give staff time to celebrate the holiday.

Closing on December 26 this year would have a low impact on patrons. Historically, fewer patrons visit on Sundays, in comparison to other days of the week, which is also due to the fact that it's the shortest day, with just four open hours. Since the Library reopened to full weekend hours on August 1, that trend has continued, with Sundays averaging 121 visitors. Compared to other days of the week, Sundays account for a low percentage of the average visitors per day of the week (4.9% in September 2021, 10% in December 2019, and 6.4% in December 2018). It must be noted that overall visitors have been down during the pandemic - a trend experienced by libraries across the country.

Requested information from September 27 Board Meeting:

- Cost to be open on Thursday and Sunday:
 - Thursdays: Open 9-8 (staff arrive as early as 6am and stay as late as 9:30pm)
 - 159 average staff hours ~ \$4,575
 - Sundays: Open 12-4 (staff arrive as early as 11am)
 - 47 average staff hours ~ \$850

Please see expanded data sets:

https://docs.google.com/spreadsheets/d/1j8uvrRS52JjTxquZ627v_EDDTsv04kKVXoUerxreq8c/edit?usp=sharing