



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Library Board

Monday, February 27, 2017

4:30 PM

Manitowoc Public Library Board Room

Finance Committee

1. Call to Order

The meeting was called to order by Chair Todd Holschbach at 4:33 p.m.

Others present: Stoeger, Davis, Corbeille (Finance Director), Leverenz (Library Intern) and Kunde

Present: 3 - Brey, Holschbach and Hazlewood

Excused: 1 - Vollendorf

2. Old Business

a. Discussion of 2017 Budget

Motion to rename budget lines and differentiate between restricted and non-restricted funds within the MPL Board Gift Fund.

To be brought to full Board at the March 27, 2017 meeting.

Moved by Brey, seconded by Hazlewood, that this be approved by committee. The motion carried. Ayes, 3. Nays, none

3. New Business

[17-0236](#)

a. Revisions to April 25, 2016 minutes regarding transferring funds

Motion to correct April 25, 2016 Minutes to reflect the transfer of \$10,000 from 2813-57110-592200 (Transfer to Special Revenue Fund) to 2810-57400-492200 (Transfer from Special Revenue Fund)

To be brought to full Board at the February 27, 2017 meeting.

Moved by Holschbach, seconded by Brey, that this Action Item be approved. The motion carried. Ayes, 3. Nays, none

[17-0237](#)

b. 2016 Year end fund balances and rolling funds in 2813 (City Finance Director)

There was discussion regarding changing Foundation Fund 2813 to a

Fiscal Year beginning April 1 thru March 31. This takes into consideration the Foundation makes its annual disbursement in April or May.

[17-0238](#)

c. Summer Intern 2017

Motion to approve memo dated February 27, 2017 which requests the hiring of a summer intern at Manitowoc Public Library for 19 hours per week (9 wks), to include Saturdays from 9-1 at the rate of \$14.13/hour for a total of \$2,416.23 to be paid out of 2017 Foundation Fund.

To be brought to full Board at the February 27, 2017 meeting.

**Moved by Brey, seconded by Holschbach, that this Communication be approved.
The motion carried. Ayes, 3. Nays, none**

4. Adjournment

A motion was made by Hazlewood, seconded by Brey, to adjourn at 4:56 p.m.

The motion carried by the following vote:

Aye: 3 - Brey, Holschbach and Hazlewood

Submitted by Mary Davis, Recording Secretary