



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, March 7, 2017

5:30 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - McMeans, Sitkiewitz, Able and Czekala

Absent: 1 - Kummer

Alder L Kummer arrived after the minutes were approved. Alder S Czekala dismissed himself from the meeting during the discussion of 17-0252.

3. Approval of Minutes

[17-0199](#) January 3, 2017

Attachments: [MeetingMinutes 03-Jan-2017](#)

Moved by Sitkiewitz, seconded by Able, that the Minutes be accepted. The motion carried by the following vote:

Aye: 4 - McMeans, Sitkiewitz, Able and Czekala

[17-0200](#) February 9, 2017

Attachments: [MeetingMinutes 09-Feb-2017](#)

Moved by Sitkiewitz, seconded by Able, that this Minutes be accepted and placed on file. The motion carried by the following vote:

Aye: 4 - McMeans, Sitkiewitz, Able and Czekala

4. Public Comment

5. Presentations

[17-0255](#) Finance Director Steve Corbeille update on proposed 2017 Borrowing Timetable

Attachments: [2017 Tentative Financing Timetable](#)

Finance Director Steve Corbeille updated the committee regarding the timetable. The committee would like to talk in detail about the list of items proposed for the 2017 borrowing at the next Finance Committee meeting.

Moved by Sitkiewitz, seconded by Kummer, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 4 - McMeans, Sitkiewitz, Able and Kummer

6. Discussion and Action Items

[17-0118](#) Request for End of Life Funds from Capital Allocation Working Group - Relocating Overhead Sign Structure on N. 8th Street at Waldo Blvd.

Attachments: [17-0118.pdf](#)

Moved by Able, seconded by Sitkiewitz, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0131](#) Property Flooding at 2026 Hermann Road

Attachments: [17-0131.pdf](#)

Moved by Able, seconded by Sitkiewitz, that this Request be referred to Plan Commission. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0258](#) Possible Property Purchase as part of the road project located at S 10th St and Dewey St., recommending approval to pursue purchase.

Attachments: [S 10th and Dewey Land Purchase](#)

Moved by Sitkiewitz, seconded by Able, that this Action Item be accepted to pursue purchasing. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0120](#) Request for unbudgeted Capital Allocation Working Group Funds - Storm Sewer work associated with Asphalt Paving of the Alley bounded by N. 7th, N. 8th, Reed Ave. and Magnolia Ave.

Attachments: [17-0120.pdf](#)

Moved by Sitkiewitz, seconded by Able, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0257](#) Quarterly Report of the Capital Allocation Working Group (CAWG) 1 - 2017

Attachments: [CAWG Report February 2017](#)

Moved by Sitkiewitz, seconded by Able, that this Report be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0205](#) Request Capital Allocation Working Group Unbudgeted Funding by Police Chief Nick Reimer Request for 9mm Glock Handgun Replacements (\$9,763).

Moved by Able, seconded by Kummer, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - McMeans, Sitkiewitz, Able, Kummer and Czekala

[17-0252](#) Proposed plan for future administration of the Manitowoc Farmers Market

Attachments: [17-0252_Farmers Market Proposal_Finance Committee 3-2-17](#)

Community Development Director Nic Sparacio spoke to the committee about a plan for the future administration of the farmers market. The committee would like a contract agreement drafted and made several suggestions of things to include in that contract. The committee will re-visit this item when the contract is drafted. No action was taken on this item.

[17-0248](#) Request Carryforward of unspent 2016 Vehicle Acquisition Funds in the amount of \$42,768.30 to 2017 Budget for the purchase of a used squad car from Village of Valders (\$23,000) and other 2017 vehicle purchases, recommend approval.

Attachments: [Valders Squad Information](#)
[Valders Squad](#)

Moved by Able, seconded by Kummer, that this Communication be accepted. The motion carried by the following vote:

Aye: 4 - McMeans, Sitkiewitz, Able and Kummer

[17-0259](#) MCDC Initiative Notification from SEC

Attachments: [MCDC Initiative SEC](#)

Moved by Able, seconded by Kummer, that this Action Item be accepted and placed on file. The motion carried by the following vote:

Aye: 4 - McMeans, Sitkiewitz, Able and Kummer

[17-0220](#) Write off Personal Property Taxes due to palpable error on parcel 000-918-386 Crown Credit Company \$1,862.71, recommend approval.

Attachments: [Palpable Error Crown Credit 000918386](#)

Moved by Able, seconded by Sitkiewitz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 4 - McMeans, Sitkiewitz, Able and Kummer

[17-0256](#) License Refund Petskull Brewing Company LLC Class "B" License, recommend approval.

Attachments: [License Refund Petskull Brewing Company](#)

Moved by Sitkiewitz, seconded by Able, that this Action Item be accepted. The motion carried by the following vote:

Aye: 4 - McMeans, Sitkiewitz, Able and Kummer

7. Adjournment

Motion by L Kummer, second by E Sitkiewitz to adjourn.