



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Wednesday, September 6, 2017

5:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

L. Kummer called the meeting to order at 5:30 p.m.

2. Roll Call

Present: 4 - Kummer, Soeldner, Brey and Gabriel

Absent: 1 - McMeans

Staff Present: D. Koski, G. Minikel, C. Scheinoha, J. Muenzenmeyer, Ald Novak
Others Present: Michael North, Jon Garza, Emily Curtis, Matthew Strathmann, Jim VanLanen, Crystal Whatley, Ralph Kriescher, Chad Stelzer, Octavio

3. Approval of Minutes

[17-0923](#)

Approval of Minutes from the August 8, 2017 Public Infrastructure Committee Meeting

Attachments: [August 8, 2017 Minutes](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Minutes from the August 8, 2017 Meeting was approved. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

4. Public Comment

5. Public Hearings

6. Presentations

7. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

8. Approval of Consent Agenda

9. Discussion and Action Items

[17-0920](#)

Request to allow the property owners of 1710 Western Avenue to remove the chainlink fence on Westfield Park side and install their own fence that will provide better security for their dogs, recommended working with Life Safety Division for proper permits and inspection.

Attachments: [17-0920](#) [201708310933](#)

Jon Garza and Emily Curtis were present to discuss removing and disposing of the fence along Westfield Park and replacing with a wood 6 foot fence that they will maintain.

This area will be more secure and private and contain the 3 dogs that Emily Curtis owns.

Chad S. said he has no objections to removing and replacing the fence.

A motion was made by Alderperson Jim Brey, seconded by Alderperson Dave Soeldner, that the Request to remove the chainlink fence and replace with a 6 foot wooden fence and to work with Life Safety Division and Public Infrastructure for proper placement and inspections was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

[17-0921](#)

Request from property owners of 603 Meadow Court to resurface the street

Attachments: [17-0921](#) [201708310940](#)

Mr and Mrs Kriescher, 603 Meadow Court property owners were present to try to get something done on Meadow Court as they have been told something would be done in 2008.

G. Minikel explained that the City hasn't done much mill and overlay in a few years, and we are working on repairing/replacing higher traffic volume streets.

D. Soeldner said that it is currently scheduled for 2019 in our 5 year plan and his recommendation is to keep in the 5 year plan for 2019.

The Committee suggested that if the Krieschers do any work in the right-of-way, they should coordinate with the Engineering Department.

This Request was placed on file

[17-0893](#)

Request to rescind the weed charge at 1247 South 31st Street, recommending denying the request.

Attachments: [17-0893](#)

A motion was made by Alderperson Rhienna Gabriel, seconded by Alderperson Jim Brey, that the Request to rescind the weed charge at 1247 South 31st Street was denied and referred to Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

[17-0901](#)

Request to rescind a weed charge for 1802 Washington Street. Recommending denying the request.

Attachments: [17-0901](#) [201708301110](#)

Octavio of 1802 Washington Street was present to discuss his appeal for weed charge. He was not aware of having to cut a certain area on his property as it is shared with neighbor.

The Committee explained the reason for the weed ordinance is to be a good neighbor and it shouldn't have to take a complaint to cut the weeds.

A motion was made by Alderperson Rhienna Gabriel, seconded by Alderperson Jim Brey, that the Request to rescind a weed charge was denied and referred to Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

[17-0905](#)

Request to rescind the "fine" portion of the weed charge for properties on Ridgeway Court. Recommending denying the request.

Attachments: [17-0905](#) [201708301257](#)

A motion was made by Alderperson Rhienna Gabriel, seconded by Alderperson Jim Brey, that the Request to rescind weed charge was denied for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

[17-0908](#)

Request to rescind weed charge for 2312 South 21st Street. Recommending granting the request.

Attachments: [17-0908](#) [201708301400](#)

Michael North, 2312 South 21st Street, was present. He explained that he did not receive the first letter as it was sent to the developer. Another reason this area was not cut was he believed this is considered a wetland and he was unable to cut.

C. Scheinoha stated that he had to meet the Contractor on sight location as he was uncertain how to proceed.

The property owner said that he keeps his lawn well maintained and has been cutting the area since.

A motion was made by Alderperson Jim Brey, seconded by Alderperson Dave Soeldner, that the Request to rescind weed charge for 2312 South 21st Street was granted for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

[17-0909](#)

Request to reduce the weed charge fee for 721 North 7th Street. Recommending denying the request.

Attachments: [17-0909](#) [201708301405](#)
[201709051303](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Request to reduce the weed charge was denied and referred to Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

[17-0907](#)

Property Owner looking to develop vacant lot on West Custer Street East of S. Alverno Road which is considered wetland. Recommending placing on file.

Attachments: [17-0907](#) [201708301352](#)

Chad Stelzer was present to discuss the property he purchased last year. He believes that the elevation of the road caused his property to be wetland. The Committee said that this property was purchased years after the road was reconstructed. They recommended contacting the DNR and City Assessor to discuss the taxes on this property.

A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Request was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

[17-0903](#)

Disc Golf Project Request for Course Expansion funded through Parkland Dedication Fund up to \$11,388. Recommending approval subject to approval of City Attorney and referred to Consent Agenda.

Attachments: [2017 Improvements - Silver Creek Park FINAL.pdf](#)

Jim Vanlanen was present to discuss implementing a project to improve the park and update Committee with changes that have been made to the park. He would like to bring in new baskets to qualify sponsoring a World Tour.

Kummer explained that there are designated specific reasons for utilizing funds.

A motion was made by Alderperson Dave Soeldner, seconded by Alderperson Jim Brey, that the Request for expenditure of up to \$11,388 from the Park Land Dedication Fund was approved for Consent Agenda subject to approval of City Attorney. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

[17-0565](#) Approval to allow dogs in the City Parks and referred to Consent Agenda, recommend to direct City Attorney to draft an Ordinance for Council.

Attachments: [17-0565 201706011105](#)
[17-0565 201709051407](#)

Mayor Nickels explained that the events that take place and can be handled on a case by case basis, being approved at the Special Events Committee.

J. Brey had a concern with the fine amount and thought \$500 was a bit high. Mayor said we could define this only for the park and not home owners.

R. Gabriel suggested changing the language to read "off leash but under control".

Alderman Novak was present and said a concerned Parks employee thought it would be a maintenance issue and would like only certain parks to be dog friendly.

A motion was made by Alderperson Jim Brey, seconded by Alderperson Dave Soeldner, that these Request was approved for Consent Agenda and to have City Attorney draft a Resolution for Council. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

[17-0597](#) Discussion on pedestrian bridges crossing Manitowoc River between Manitou Park and Lower Schuette Park.

Attachments: [Manitowoc, WI 180'](#)
[IMG 3020](#)
[IMG 3022](#)
[IMG 3027](#)

D. Soeldner explained that he has seen these bridges before and they are nice; however, he has an issue with not maintaining streets. He said he supports connecting the trails, but maybe a longer term pedestrian trail.

L. Kummer asked C. Scheinoha to discuss the Parks Comprehensive Plan at this time.

This Request was discussed**17-0136** Parks Comprehensive Plan Updates

Attachments: [17-0136.pdf](#)
[17-0136 Little Manitowoc River Coastal Wetland Restoration](#)
[17-0136 Riverwalk Concept Plan](#)
[October Draft_Comp_Park &
Rec_Plan_AFTER_Sept_22_2017_Mtg_Version4 \(2\)](#)
[Appendices_A thur G](#)
[201710101545](#)

C. Scheinoha was present to discuss the Parks Comprehensive Plan will include all projects with priorities and rankings. This should be in place for the October meeting.

The trails have scored fairly high.

This Report was discussed**17-0604** Recommended Changes to Chapter 8 Regarding Plants in Terraces

Attachments: [17-0604_201706060956](#)
[17-0604_201709061455](#)

The Committee determined to not allow plantings in the terrace. Enforcement of this would create issues in the future and there is no demand for these plantings in the terraces.

A motion was made by Alderperson Dave Soeldner, seconded by Alderperson Jim Brey, that the Request was placed on file and referred to Council. The motion carried by the following vote:

Aye: 3 - Kummer, Soeldner and Brey

Nay: 1 - Gabriel

17-0906 Request to approve the Terrace Planting Policy Revised August 2017.

Attachments: [17-0906_201708301324](#)

A motion was made by Alderperson Dave Soeldner, seconded by Alderperson Jim Brey, that the Request was placed on file and referred to Council. The motion carried by the following vote:

Aye: 3 - Kummer, Soeldner and Brey

Nay: 1 - Gabriel

17-0900 RA Smith Proposal for Professional Services for Citizen Park Stormwater Management Plan

Attachments: [17-0900_201708301037](#)

D. Koski explained they are looking to do stormwater studies and there is budget monies to cover costs.

D. Soeldner said that the park isn't big enough and is not worth paying a consultant to do the project.

D. Koski explained that there will be potential for more impervious surface and need to follow same rules as we enforce on developers.

L. Kummer said that he has a problem with spending the money right now and to wait for future projects.

A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the Request for RA Smith to submit a Stormwater Management Plan for Citizen Park was not approved. The motion failed by the following vote:

Aye: 2 - Brey and Gabriel

Nay: 2 - Kummer and Soeldner

[17-0902](#) Mariner's Trail Counter Data Report submitted by John Brunner

Attachments: [17-0902 201708301137](#)

L. Kummer said that the Mariner's Trail counter data numbers were amazing. This report was for the month of July. This certainly shows what the trail means to the community.

A motion was made by Alderperson Rhienna Gabriel, seconded by Alderperson Jim Brey, that the Data Report was placed on file. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

[17-0801](#) Manitowoc Marina, LLC Lease extension request.

Attachments: [Marina Lease Extension](#)

[Marina Map-Exhibit A](#)

[2017 Rate Sheet-Exhibit B](#)

[Marina Lease - Edited](#)

[Marina Lease Agreement \(Revised by TMS w-Exhibit\) - Unsigned \(00541815\)](#)

This Request was referred to the Committee of the Whole

[17-0804](#) Lights in Lincoln Park Request for Cabin 1

Attachments: [Memo to PI 8-2-17](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, to refer the Request to City Attorney to draft appropriate Lease Agreement to all the Zoo Society to re-rent cabin one and forward the document

back to Public Infrastructure. The motion carried by the following vote:

[17-0913](#)

Draft Letter to send to Newell Rubbermaid, n/k/a Newell brands regarding the Mirro Property.

L. Kummer thought it might be beneficial to let Newell Rubbermaid know how Manitowoc was left to clean up the Mirro Building and thought it might be a way to try to help cover some of the costs that were put onto the tax payers. He would like to draft a letter to be sent to each director and he would personally attend an annual meeting to see what could happen.

This Request was discussed

[17-0914](#)

Alderman Howe's Proposal for Street Program

This Request was tabled

[17-0919](#)

Resolution for Permanent Limited Easement (PLE) for City parcel on Waldo Blvd near Little Manitowoc River.

Attachments: [17-0919 201708310957](#)

Moved by Brey, seconded by Soeldner, that the Resolution for Permanent Limited Easement (PLE) for City parcel on Waldo Blvd near Little Manitowoc River be adopted and referred to Council. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

[17-0922](#)

Speed control options for Red Arrow Park

Attachments: [17-0922 201708311126](#)

D. Koski informed the Committee that S. McMeans was approached about speed control issues at Red Arrow. Looking to place portable speed bumps similar to ones at the Aquatic Center.

J. Brey mentioned opening Green Street to allow for another entrance/exit to the park.

D. Soeldner said to look into and determine what is needed for next summer.

Chad reported that he has received complaints of people speeding in the park. The recommendation was to look at with the Police Department for placement and how we would incorporate into the budget.

This Request was discussed

[17-0924](#)

Discussion on Route of the Badger field trip.

R. Gabriel requested for Council president to send out an invitation for any interested Council members to accompany her to Milwaukee for the Route of the Badger.

This Action Item was discussed

[17-0925](#)

Discussion on changing October meeting date.

The Committee will meet on October 11th at 5:30 p.m.

This Action Item was discussed

10. Adjournment

A motion was made by Alderperson Jim Brey, seconded by Alderperson Rhienna Gabriel, that the meeting was adjourned at 7:31 p.m. The motion carried by the following vote:

Aye: 4 - Kummer, Soeldner, Brey and Gabriel

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.