



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Minutes - Final

### Room Tax Commission

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Tuesday, February 13, 2018

6:00 PM

City Hall Council Chambers

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#### Call to Order

#### Roll Call

**Present:** 5 - McMeans, Brey, Sitkiewitz, Sparacio and Reilly

**Absent:** 1 - Nickels

#### Approval of Minutes

[17-1177](#) Approval of minutes from November 13th, 2017 meeting

**Attachments:** [MeetingMinutes13-Nov-2017](#)

Moved by Brey, seconded by McMeans, that this Report be approved. The motion carried. Ayes, 5. Nays, none

#### Discussion and Action Items

[17-1179](#) Discussion and possible action on the 2018 budget

**Attachments:** [2018 Room Tax Budget](#)

Approved as submitted

Moved by Brey, seconded by McMeans, that this Report be approved. The motion carried. Ayes, 5. Nays, none

[18-0169](#) Doctor Who Day Report Out

**Attachments:** [Doctor Who Day Report Out](#)

[Dr Who POP](#)

[Dr Who BONUS POP](#)

Report provided by Tim Gadzinski  
No action taken

[18-0170](#) Silver Cup XVIII

**Attachments:** [media coverage grant-Silver Cup XVIII](#)  
[media coverage grant-Silver Cup XVIII FINAL](#)

Discussion regarding sustainability of the event. Will they keep coming back for additional funds?

McMeans/Sparacio to approve contingent upon raising the matching funds

Also requested that they start setting aside some funds for marketing the events in future years

**Moved by McMeans, seconded by Sparacio, that this Report be approved. The motion carried. Ayes, 5. Nays, none**

[18-0171](#)

SubFest Request

**Attachments:** [Subfest 2018 Request to City Room Tax Commission](#)

Rich Larsen present on behalf to present. Event can no longer request JEM grant funds since it received them 3 times in the past.

How has the project changed with the reduced marketing budget? Rich not able to answer these questions.

No action taken. Request that they come back for next meeting.

## Ajournment

**Moved by McMeans, seconded by Sparacio, that this meeting be adjourned. The motion carried. Ayes, 5. Nays, none**