



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Thursday, July 5, 2018

4:00 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 3 - Kummer, Howe and Sitkiewitz

Absent: 2 - Novak and Brey

Staff Present: Dan Koski, Greg Minikel, Sonja Birr, Denise Larson, Jim Muenzenmeyer

Others Present: Mike Williams, Liz Williams, Douglas Koch, Craid Fischer, Don Orth

3. Approval of Minutes

[18-0675](#)

Approval of the Minutes from the June 6th, 2018 Public Infrastructure Committee Meeting.

Attachments: [June 6, 2018 Minutes](#)

A motion was made by Mike Howe, seconded by Eric Sitkiewitz, that the Minutes from the June 6th, 2018 meeting was approved. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, Howe and Sitkiewitz

4. Public Comment

5. Public Hearings

6. Presentations

7. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

8. Approval of Consent Agenda

9. Discussion and Action Items

Roll Call

Present: 4 - Kummer, Brey, Howe and Sitkiewitz

Absent: 1 - Novak

[18-0665](#) Water Issues at 5012 Cypress Court, recommending to direct City Attorney to contact property owner to remove tree or City to remove the tree and assess each property owner 1/2 the cost.

Attachments: [18-0665_201806261118](#)
[18-0665 2018_10_02_10_05_30](#)

Don Orth, 5012 Cypress Court, was present to discuss the water issues he's had since his house was built in 1981.

He said there were trees planted on lot line, which he feels is causing part of the drainage issue. Mr. Orth said that in 1982 City Engineers recommended placing a sewer drain. He would like some assistance from City to help him with the situation.

The Committee recommended that the City Engineers take a look at this property and possibly involve the City Attorney. They will report back at August meeting.

[18-0666](#) Request from Bartow Builders for a reduction to a barricade rental invoice, recommending reducing the invoice to \$600.

Attachments: [18-0666_201806261129](#)

Craig Fisher from Bartow Builders was present and explained the project they took on for a good customer. He explained that he took out more barricades than anticipated and the date of the job was extended.

He was completely unaware of the cost of the barricade rentals as he could have purchased his own for around \$600. He was invoiced for \$1,780.88. He said the rental form said there would be a minimal fee and since he was unaware of the rental cost, in which he could have purchased his own barricades, he's asking for some forgiveness.

The Committee was in agreement that because no fees were disclosed, they reduced the invoice.

A motion was made by Jim Brey, seconded by Mike Howe, that the Request to reduce the barricade rental invoice for Bartow Builders to \$600 was approved for consent agenda. The motion carried by the following vote:

[18-0672](#) Zoo Roadway and Deer Pen Improvements, recommending approval of the

zoo roadway and deer pen improvements funded by the Zoo Society

Attachments: [18-0672](#) [201806271211](#)
[2018_06_28_15_37_58](#)

Douglas Koch was present to discuss the roadway the Zoo Society is looking to replace as well as the Deer pen improvements. They are no requesting any funding from the City.

A motion was made by Mike Howe, seconded by Eric Sitkiewitz, that the Request for Zoo Society to fund the zoo roadway and deer pen improvements was approved for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, Howe and Sitkiewitz

[17-1031](#) Request for a designated Christmas Tree drop site in exchange for tree voucher

Attachments: [17-1031](#) [201710061522](#)

This Request was tabled

[18-0119](#) Safety on Mariner's Trail across from former Mid City Mall's Site, recommend placing on file.

Attachments: [18-0119-2018_10_02_10_09_11](#)

G. Minikel explained that he needs to contact the DOT. This will be brought back in August.

Kummer suggested talking with the West Foundation to see if there is any support.

[18-0407](#) Request for marked crosswalks at the Artist Loft Apartments, recommending placing on file

The Committee discussed placement of crosswalks with Engineers and after much discussion determined that crosswalks would not be used as they didn't feel people would walk to corner to use the crosswalks.

The Committee recommended placing a sign for no parking here to corner of S. 14th Street.

A motion was made by Mike Howe, seconded by Eric Sitkiewitz, that the Request for crosswalks at the Artist Loft Apartments was placed on file. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, Howe and Sitkiewitz

[18-0577](#) Flooding Due to Sewer Issue on Ray Street, recommending to place on file.

Attachments: [18-0577_201806041608](#)

[Ray Street Flooding Issue CAWG Request](#)

D. Koski reported that he spoke with Chad S. and was informed that we used to have a list of sewers that we cleaned out on a regular basis and is one of the tasks that has been eliminated due to time restraints and reduction in staff

L. Kummer thought we could build something around the grate to keep material from getting to the grate.

Greg Minikel explained the ways we would like to alleviate this problem and getting back to this property will be a problem until the culvert gets put in, we need to fix.

L. Kummer recommended getting numbers together and bringing back next month.

[18-0574](#)

Request from Bartow Builders to reditch in front of property of 32 Albert Drive for proper drainage, recommend to approve and place on file for Brandon Bartow to reditch and obtain ROW Excavation Permit with City Engineering Department.

Attachments: [18-0574_201806041528](#)

This Request was tabled

[18-0575](#)

Designated Bike/Ped Lane on Menasha Avenue for School Route, recommending placing on file.

Attachments: [18-0575_201806041530](#)

This Request was tabled

[18-0580](#)

Drainage/Ditch Issue on USH 151, recommending placing on file and sending re-ditch request to CAWG

Attachments: [18-0580_201806041535](#)

[18-0580-1_201806041536](#)

E. Sitkiewitz talked with Bob Pietroske and he said the drainage seems to be better and is satisfied to this point.

The Committee recommended sending the Re-ditch request to CAWG.

A motion was made by Jim Brey, seconded by Eric Sitkiewitz, that the Request for drainage ditch issue on USH 151 was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, Howe and Sitkiewitz

[18-0667](#) District 6 Polling Place - Request for Lincoln Park Cabin 1, recommending approval of location

Attachments: [18-0667 201806261139](#)

[Finance Recommendation - D. 6 Polling Location](#)

A motion was made by Eric Sitkiewitz, seconded by Mike Howe, that the Request for Lincoln Park Cabin 1 to be used as the new District 6 polling place was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, Howe and Sitkiewitz

[18-0668](#) Proposals from Seiler Brothers for work on Sidewalk at Maritime Museum, recommending approval and refer to CAWG

Attachments: [18-0668 201806261224](#)

G. Minikel explained the project and what was found with the test holes. Seiler will place brackets for sidewalk to sit on to prevent the slabs from settling.

G. Minikel said we would do a Class I Notification.

J. Brey asked if there was something that could be placed to prevent water from seeping in. G. Minikel said it is probably all occurring at the water line.

M. Howe recommended placing clear rock and try and get silt out of there.

A motion was made by Eric Sitkiewitz, seconded by Mike Howe, to approve the proposal from Seiler Brothers for work on Sidewalk at Maritime Museum was approved and referred to CAWG and consent agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, Howe and Sitkiewitz

[18-0669](#) Calumet Avenue Construction Project, recommending approval for reconstruction in 2018

Attachments: [Bid Tab WS-18-13](#)

[18-0669 201806271408](#)

D. Koski said the bid was more than anticipated; however his recommendation is to go ahead this year.

The Committee felt this was the gateway to the City and want it to look nice.

D. Koski informed the Committee that we will be handling inspections within house and not hiring out.

A motion was made by Mike Howe, seconded by Eric Sitkiewitz, that the Request

for Calumet Avenue reconstruction was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Kummer, Brey, Howe and Sitkiewitz

Roll Call

Present: 5 - Kummer, Novak, Brey, Howe and Sitkiewitz

[18-0677](#) Recommendation on a feasibility study for the Bridge Connection from Lower Schuette Park to Manitou Park

Attachments: [201807311414](#)

Dan explained that the proposal was sent out to 8 consulting firms with a response from 3.

M. Howe will not support as there are other projects that need to be completed at this time. E. Sitkiewitz said he would like to see lower Schuette to get developed and cleaned up.

Informational only, will report back next month.

[18-0670](#) Replacement Cameras - Upper Henry Schuette Park, recommending approval of replacement of surveillance cameras at the park and playground

Attachments: [18-0670_201806271151](#)

J. Muenzenmeyer was present to discuss the failure of the cameras in place at Schuette Park. He would like to replace and received two (2) estimates, one for playground area and one for non-playground area.

The cameras have a life span of approximately 7 years.

A motion was made by Mike Howe, seconded by Eric Sitkiewitz, that the Request for camera replacement at Upper Henry Schuette Park was approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Kummer, Novak, Brey, Howe and Sitkiewitz

[18-0681](#) Request from Cheryl and Jon Saunders for painted street parking lines on both sides of their business located at 1201 South 13th Street, recommending to place on file.

Attachments: [18-0681](#)

This Action Item was tabled

10. Adjournment

A motion was made by Jim Brey, seconded by Mike Howe, that the meeting was adjourned. The motion carried by the following vote:

Aye: 5 - Kummer, Novak, Brey, Howe and Sitkiewitz