



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, September 4, 2018

6:00 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

3. Public Comment

County Executive Bob Ziegelbauer spoke to the committee regarding TIF issues. No other public comments.

4. Approval of Minutes

[18-0893](#) Minutes of the August 7, 2018 Finance Committee meeting, recommend approval.

Attachments: [MeetingMinutes 07-Aug-2018](#)

Moved by Sitkiewitz, seconded by Lotz, that the Minutes be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0895](#) Minutes of the Manitowoc Public Utilities Commission meetings of June 25, 2018 and July 30, 2018, recommending acceptance and place on file.

Attachments: [MPU Commission Minutes 7-30-18](#)
[MPU Commission Minutes 6-25-18](#)

Moved by McMeans, seconded by Sitkiewitz, that the Minutes be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

5. Discussion and Action Items

[18-0890](#) Election by Common Council of Manitowoc Public Utilities Commissioner for a term of five years, pursuant to Municipal Code, as the following term will expire: Mark Seidl, term expires September 30, 2018.

Attachments: [18-0890](#)

Moved by Sitkiewitz, seconded by Lotz, that this Report be accepted to recommend Mark Seidl as the nominee for the MPU Commission. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0884](#) Unbudgeted CAWG Request - Replacement Cameras - Aquatic Center \$36,100.00, recommend to approve the request up to \$36,100.

Attachments: [Unbudgeted Request - Finance Committee - Pool Cameras - 2018](#)

Moved by Sitkiewitz, seconded by McMeans, that this Request be approved to fund up to \$36,100. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0903](#) Friends of Manitowoc Aquatic Center discussion on donation agreement for potential project at Aquatic Center

A couple of members of the Friends of the Manitowoc Family Aquatic Center spoke to the committee regarding fund raising efforts. The City Attorney will continue to negotiate an agreement with the group.

This Report was discussed.

[18-0892](#) Ordinance to create/amend/repeal Section 11.220 of the Manitowoc Municipal Code regulating Animal Licenses.

Attachments: [Ord to Amend 11.220 Regulating Animal Licenses](#)

Moved by McMeans, seconded by Sitkiewitz, that this Ordinance be accepted to adopt. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0891](#) License Nonrenewal and Revocation Procedure (Not Alcohol Licenses)

Attachments: [Non-Alcohol License Revocation and Nonrenewal Procedures](#)

Moved by Sitkiewitz, seconded by Williams, that this Report be accepted to adopt the procedure. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0894](#) Report from Ryan Wilson, City Assessor on Personal Property closed Account, Parcel 000-918-104, GE Capital Commercial Inc., recommend to rescind the taxes due in the amount of \$836.96 and the Assessed value of \$41,500.

Attachments: [18-0894](#)

Moved by Sitkiewitz, seconded by Lotz, that this Report be accepted to rescind the taxes due in the amount of \$836.96 and the Assessed value of \$41,500. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0896](#) Staff report of donations received, recommend to accept and place on file.

Attachments: [18-0896](#)

Moved by Sitkiewitz, seconded by Lotz, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0900](#) West Foundation Grant in the amount of \$5,000 to restore 1935 Mack Fire Truck in cooperation with the Manitowoc IAFF Local 368 (Owner of Fire Truck), recommend to approve request and accept grant.

Attachments: [20180831091503678](#)

Moved by McMeans, seconded by Williams, that this Action Item be accepted to approve and accept grant. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0901](#) Review of Capital Allocation Working Group (CAWG) procedures

Attachments: [REsolution establishing CAWG](#)
[Operating Procedures for CAWG Finance Approved 130520](#)
[Criteria - BUILDINGS](#)
[Criteria Mandated Assets](#)
[Criteria Neighborhood assets](#)
[Criteria Public Safety Assets](#)
[Criteria Transportation Assets](#)
[Criteria Equipment](#)

The committee would like this item to continue on the agendas for a few more meetings during the budget process.

[18-0902](#) Request for blanket approval to accept cash donations for K-9 and Eternal Flame funds, recommend to approve the request.

Attachments: [Donation Policy](#)

Moved by Sitkiewitz, seconded by Lotz, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0864](#) PC 12-2017: Discussion and action on the Amendment to Tax Increment District No. 15

Attachments: [18-0864 PC Report TID Amendment #5 August 2018](#)
[18-0864 Report to Council TID 15 Amendment #5](#)

Moved by Sitkiewitz, seconded by McMeans, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0865](#) PC 22-2017: Discussion and action on the Amendment to Tax Increment District No. 19

Attachments: [18-0865 PC Report TID 19 Amendment #1 August 2018](#)
[18-0865 Report to Council TID 19 Amendment](#)

Moved by McMeans, seconded by Lotz, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - Brey, Lotz, McMeans, Sitkiewitz and Williams

[18-0866](#) PC 22-2018: Discussion and action on the Creation of Tax Increment District No. 22

Attachments: [18-0866 PC Report TID 22 Creation](#)
[18-0866 Report to Council TID 22 Creation](#)

**Moved by McMeans, seconded by Sitkiewitz, that this Action Item be accepted.
The motion carried by the following vote:**

Aye: 4 - Brey, Lotz, McMeans and Sitkiewitz

Nay: 1 - Williams

6. Adjournment

Motion by S McMeans, seconded by T Lotz to adjourn.