



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Wednesday, July 10, 2019

5:30 PM

Council Chambers

1. Call to Order

J. Novak called the meeting to order at 5:30 p.m.

2. Roll Call

Present: 4 - Novak, Kummer, Brey and McMeans

Absent: 1 - Howe

Staff Present: D. Koski, G. Minikel, S. Birr, L. Majerus, C. Scheinoha, K. Ottum, Mayor, C. Hall, Ald Sitkiewitz, Ald Jacobs, Ald Czekala

Others Present: J. Strharsky, L. Strharsky, K. Sitkiewitz, C. Sitkiewitz, D. Paulus, M. Olker, K. Olker, A Wachowski, C. Erlandson, D. Orth, R. Orth

3. Approval of Minutes

[19-0750](#) Request to approve the Minutes from the June 5, 2019 Public Infrastructure Committee Meeting

Attachments: [June 5, 2019 Minutes](#)

A motion was made by Jim Brey, seconded by Scott McMeans, that the Minutes from the June 5, 2019 meeting were approved.. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

4. Public Comment

5. Public Hearings

6. Presentations

7. Discussion and Action Items

[19-0797](#) Aquatic Center/Mini Golf Passes for War on Shore Tournament

Attachments: [19-0797](#)

A motion was made by Jim Brey, seconded by Scott McMeans, that the Request for discounted passes was placed on file, as previously approved. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0748](#) Maintenance of Stormwater Pond on corner of Deerbrook Lane

Attachments: [19-0748](#)

Alderman Bruce Jacobs was present as well as Jerry and Louise Strharsky, 2715 Knuell Street, were present to say they no longer want to maintain. It is overgrown and there is a fence that is down.

The Committee discussed and agreed that the grass cutting is part of the problem with the ponds. They requested that the Engineering Department gather information on the ponds and provide estimates of how much it would cost to maintain these ponds yearly and bring back to the Committee.

The Engineering Department will bring back in the next month or two.

[19-0747](#) Request for curb and Gutter on Roneta Lane be extended west to include 5017, 5018 and 5024 Roneta Lane, recommending approving and forwarding to Mayor for 2020 budget

Attachments: [19-0747](#)

Dave Paulus, 5017 Roneta Lane; Michael Viau, 5018 Roneta Lane; and Jason & Nichole Zeddies, 5024 Roneta Lane submitted a letter requesting the City to extend the curb and gutter to include their homes. They have been fronted with gravel for approximately 5 years and would like improvement made soon.

G. Minikel said that this would be assessable as it is new.

A motion was made by Jim Brey, seconded by Scott McMeans, that the Request for extension of curb and gutter to extend west to include 5017, 5018 and 5024 Roneta Lane was approved for Consent Agenda and referred to the Mayor to include in the 2020 budget. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0743](#) Request for bus stop at 8th and School Street, recommending removing bus stop.

Attachments: [19-0743](#)

Matthew and Kay Olker, 1222 North 8th Street, were present to discuss the issues they are having with kids at the bus stop by their property.

D. Koski informed the Committee that there was a meeting back in June they also reached out to the schools. If we move the bus stop we will only move the problem. It is 900 feet to the bus stop with a shelter by the Piggly Wiggly. The recommendation is to eliminate the bus stop at N. 8th and School Street.

A motion was made by Scott McMeans, seconded by Vice Chair Lee H. Kummer, that the Request to remove the bus stop at N. 8th and School Street was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[18-1031](#) Update on Design of Pedestrian Bridge over the Little Manitowoc River, recommending approval of staff moving forward with design and foundation and bridge installation in 2020.

Attachments: [201905311338](#)

[18-1031 201810031412](#)

[18-1031](#)

[18-1031-3](#)

[20171107_133747](#)

[R-STL-GEN 12-17](#)

[Wheeler Estimate TT21276 062819](#)

[FW Proposed Pedestrian Bridge along Mariners Trail over the Little Manitowoc River](#)

G. Minikel informed the committee that he obtained a price quote from Wheeler. He said that it is a similar bridge and he will put together cost and move forward with permitting.

L. Kummer suggested checking to see if the companies supplying the bridge offer engineering consulting as well. G. Minikel said he would check into.

A motion was made by Jim Brey, seconded by Scott McMeans, to instruct Engineering to continue with design and foundation process and to potentially install bridge in 2020. The request was approved for Consent agenda. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[18-1255](#) Discussion on Contracting for Concession Services throughout the City of Manitowoc, recommending approval of Request for Proposal to send out to potential contractors.

Attachments: [18-1255 201902051559](#)

D. Koski said the Request for Proposal is ready to be sent out this week.

A motion was made by Scott McMeans, seconded by Vice Chair Lee H. Kummer, that the Request for Proposal was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0471](#) Discussion regarding converting eastern most lane of Lakeside Boulevard into a bike lane, recommending including in 2020 budget.

A motion was made by Vice Chair Lee H. Kummer, seconded by Scott McMeans, that the Request to make a bike lane on eastern most lane of Lakeside Boulevard

to be included in the 2020 budget. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0475](#) Tree Planting Plans for Waldo Boulevard from N. 14th to Memorial Drive

Attachments: [19-0475](#)

[19-0475_201904241521](#)

[19-0475=1_201904241521](#)

D. Koski informed the Committee that we need to wait until the street is finished for a tree planting plan.

A motion was made by Chairperson Jeremiah Novak, seconded by Scott McMeans, that the Request for tree planting on Waldo Boulevard was placed on file. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0625](#) Proposal to increase turning radius at northeast corner of I-Tec Drive

Attachments: [19-0625](#)

[19-0625](#)

The Committee said there isn't a concern with trucking companies. They recommended bringing to CAWG.

A motion was made by Vice Chair Lee H. Kummer, seconded by Chairperson Jeremiah Novak, that the Request to increase the turning radius at I-Tec Drive was placed on file and referred to CAWG. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0742](#) Request to not allow dogs at Miracles Park, recommending approval

Attachments: [19-0742](#)

A motion was made by Chairperson Jeremiah Novak, seconded by Scott McMeans, that the Request to not allow dogs at Miracles Park was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0744](#) Request to purchase a Cemetery Backhoe, recommending approval of cooperative purchasing agreement for equipment

Attachments: [19-0744](#)

[2019_07_01_15_05_57](#)

[sourcewell info](#)

[Sourcewell 310 HL SL quote Mar 19](#)

[HGAC memo](#)

C. Scheinoha discussed with the Committee the Cooperative Purchasing Agreement. He said he has the support of the Finance Director. The Attorney's office is reviewing and checking with other Municipalities to get feedback.

A motion was made by Scott McMeans, seconded by Chairperson Jeremiah Novak, that the Request for Cooperative Purchasing was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0745](#) Request for wider driveway approach at 2444 Crossing Meadows

Attachments: [19-0745](#)

G. Minikel said that we received a note from a property owner requesting a larger driveway approach than the allowed 25 feet. CornerStone is doing the work.

J. Brey made a motion to approve up to 35 feet, J. Novak seconded the motion.

The motion was rescinded.

S. Mcmeans recommended bringing back once we have more information as to what size driveway approach he is recommending.

[19-0746](#) Resolution for Ornamental Lighting - Meijer Lane and Dewey Street extension

Attachments: [19-0746](#)

[201906281129](#)

[201906281115-1](#)

Change the Resolution from Dewey Street to Crawford Boulevard.

A motion was made by Scott McMeans, seconded by Jim Brey, that the Resolution for ornamental lighting was approved and referred to council. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0749](#) Request from Wellness Committee for a discount at Aquatic Center/Mini Golf for City Employees, recommending a \$1 discount for City Employees

Attachments: [19-0749](#)

Assistant City Attorney Liz Majerus was present to discuss promoting \$1/person discount to city employees for Aquatic Center and Mini Golf for City Employees.

A motion was made by Scott McMeans, seconded by Chairperson Jeremiah Novak, that the Request to discount City Employees by \$1 for Aquatic Center and Mini Golf per request by the Wellness Committee was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0752](#) Cost breakdown for Briess lot and Library port a potties

Attachments: [19-0752](#)

[Farmers Market Costs - 7-3-19](#)

[Updated Budget 7.3.19](#)

L. Kummer asked for cost breakdowns for the Briess Lot. This breakdown didn't include staff time. The Committee recommended including staff time on requests from this point forward.

D. Koski explained that we are doing during working hours and if staff time is requested, it would be beneficial to identify ahead of time.

A motion was made by Chairperson Jeremiah Novak, seconded by Vice Chair Lee H. Kummer, that the Report was placed on file. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0753](#) Tent stake usage and authorization at Briess lot

L. Kummer wanted to know if there is a policy in place for tent placement.

C. Hall explained that it depends what is being used as to whether deadheads or stakes would need to be used.

A motion was made by Vice Chair Lee H. Kummer, seconded by Chairperson Jeremiah Novak, that the Request for tent stake usage was placed on file. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0754](#) Revision #4 - State/Municipal Financial Agreement for a State Let Highway Project

Attachments: [1500-37-00 SMFA 6-24-19](#)

A motion was made by Jim Brey, seconded by Scott McMeans, that the State/Municipal Financial Agreement was approved and referred to council. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0773](#) Park project update for playground equipment and splash pads, recommending approval of revised parks plan and move forward with new budgeted plan

C. Hall informed the Committee his recommendation to move forward with playground equipment at Citizen Park and new budgeted plan.

L. Kummer suggested reaching out for Corporate sponsorship.

A motion was made by Scott McMeans, seconded by Vice Chair Lee H. Kummer, that the Park Project and Playground Equipment Request was approved for

consent agenda. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0779](#)

On Street parking West side of North 9th Street from Maritime Drive to York Street, recommending approval and blocking off driveway approach with a barricade.

Mayor was present to propose additional parking spaces on west side of N. 9th Street from Maritime Drive to York Street. This would be by eliminating a driveway approach and blocking with a barricade.

A motion was made by Scott McMeans, seconded by Vice Chair Lee H. Kummer, that the Request for additional parking spots was approved for consent agenda. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

8. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

19-0751 Discussion regarding tree on private property at 5012 Cypress Court

A motion was made by Jim Brey, seconded by Scott McMeans, that the meeting was convene in closed session for discussion regarding tree on private property at 5012 Cypress Court. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0751](#)

Discussion regarding tree on private property at 5012 Cypress Court

9. Reconvene in Open Session

A motion was made by Jim Brey, seconded by Vice Chair Lee H. Kummer, that the meeting was reconvene in open session. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans

[19-0751](#)

Discussion regarding tree on private property at 5012 Cypress Court

The Committee determined in closed session that the ruling from last meeting will stand and tree will be removed.

10. Adjournment

A motion was made by Jim Brey, seconded by Scott McMeans, that the meeting

was adjourned at 7:37 p.m. The motion carried by the following vote:

Aye: 4 - Novak, Kummer, Brey and McMeans