



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Library Board Ad Hoc COVID-19 Committee

Wednesday, April 7, 2021

5:00 PM

Manitowoc Public Library Balkansky
Community Room and Remotely via Zoom

1. Call to Order

The meeting was called to order by Chairperson Patrick Neuenfeldt at 4:59 p.m.

Others present: Stoeger, Davis, John, Eisenschink, Gadzinski T, Muench, Pauwels W, Pauwels M, Christiansen, Abel H and Abel B

Present: 5 - Neuenfeldt, Bundy-Jost, Hansen, Martell and Able

Absent: 1 - Thennes

2. Public Comment

Members of the public are invited to speak at the Manitowoc Public Library Ad Hoc COVID-19 Committee meeting on any matter related to oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

Those wishing to make public comment without attending the live meeting should email a message to kstoeger@manitowoc.org by 12:00 pm Central the day of the meeting. Emailed public comment will be attached to the agenda and made part of the public record.

[21-0309](#)

Attachments: [PUBLIC COMMENT Abel](#)
[PUBLIC COMMENT Bauer](#)

In addition to the attached public comments received via email, names of those speaking in-person at the meeting or remotely are listed in the attendance line above.

3. Old Business

[21-0296](#)

- a. Impact of COVID-19 on MPL Services & Staff (possible action)
- Review phased approach to extending Library hours
 - Review sanitization of collections
 - Review limited capacity of Library building
 - Review status of COVID on MPL services and staff
 - Review regular meeting schedule for COVID ad hoc committee meetings

Attachments: [Low Threat Level Status 4.2021 \(Ad Hoc 4-7-2021\)](#)
[COVID 19 Metrics MPL 4.2021 FOR 4-7-2021 AD HOC COMM MTG](#)
[memo metrics update 4.2021 \(Ad Hoc 4-7-2021\)](#)
[Board AdHoc Committee Memo on changing Sanitization Schedules](#)
[Daily Cleaning Schedule \(002\)4.2021](#)
[Weekly Cleaning Schedule \(002\) 4.2021](#)

Motion to recommend to full board the approval of all revisions made to the Low Threat Level Document.

Moved by Able, seconded by Martell, that this Action Item be approved. The motion carried by the following vote:

Aye: 3 - Neuenfeldt, Bundy-Jost and Able

Nay: 1 - Martell

Excused: 1 - Hansen

4. Adjournment

Motion was made by Able, seconded by Martell to adjourn at 5:43 p.m. The motion carried by the following vote:

Aye: 4 - Neuenfeldt, Bundy-Jost, Martell and Able

Excused: 1 - Hansen

Submitted by Mary Davis, Recording Secretary