



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Room Tax Commission

Tuesday, April 13, 2021

5:30 PM

City Hall Council Chambers and via Zoom

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software due to a state of emergency and federal, state, and local guidance on gatherings. Members of the public may call to listen in at 877-853-5257. Meeting ID: 863 4319 0636 Passcode: 085067

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

Call to Order

Roll Call

Present: 6 - Nickels, McMeans, Brey, Sitkiewitz, Reilly and Tegen

Discussion and Action Items

[21-0326](#)

Discussion on the services agreement between the City of Manitowoc Room Tax Commission, Two Rivers Room Tax Commission, and the Manitowoc Area Visitor and Convention Bureau

Representatives from Two Rivers Room Tax Commission and MAVCB Board were present to present their thoughts and positions on the services agreement between the three entities. Rich Larson of the MAVCB provided a summary of their position. Greg Buckley from Two Rivers provided a memo and summary of their position. Mayor Nickels provided a summary of the City's position. A discussion ensued about various items. The consensus of the room was to hold a small group discussion with the representatives from the three entities to determine what common ground exists and what outstanding issues remain and

then report back to their respective entities. No formal action was taken.

**Motion by Brey, second by Sitkiewitz to adjourn. Meeting adjourned at 6:23 p.m.
The Two Rivers Commission and VCB Board were also adjourned.**

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.