



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes - Final

### Room Tax Commission

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Wednesday, July 28, 2021

5:00 PM

City Hall Council Chambers and via Zoom remote  
conferencing software

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit \*6 to mute and unmute themselves.

Zoom meeting ID: 813 4158 5199

Passcode: 375202

Call in: 877 475 4499 (U.S. Toll Free)

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

**Call to Order**

**Roll Call**

**Present:** 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

**Approval of Minutes**

[21-0705](#)

Review and approval of minutes from June 3rd, 2021, meeting

**Attachments:** [06-03-2021 Meeting Minutes.pdf](#)

Moved by Sitkiewitz, seconded by Czekala, that this Report be approved. The motion carried (6-0).

## Discussion and Action Items

[21-0709](#) Discussion on creating a Special Events Coordinator/City Marketing position

Mayor provided an overview of the proposed position. Members voiced their support for the position, no action taken.

## Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

### 21-0706 Discussion on contract negotiations with the City of Two Rivers and MAVCB

Motion by Brey, second by Czekala to enter closed session for item 21-0706.  
Motion carried on a roll call vote (6-0) at 5:02 p.m.

[21-0706](#) Discussion on contract negotiations with the City of Two Rivers and MAVCB

## Reconvene in Open Session

Motion by Sitkiewitz, second by Tegen to return to open session. Motion carried on a roll call vote (6-0) at 5:57 p.m.

[21-0706](#) Discussion on contract negotiations with the City of Two Rivers and MAVCB

## Adjournment

Motion by Brey, second by Reilly to adjourn. This meeting was adjourned at 6:05 p.m.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.