



Legislation Details (With Text)

File #: 20-0002 **Version:** 1 **Name:**
Type: Report **Status:** In Committee/Commission
File created: 12/23/2019 **In control:** Personnel Committee
On agenda: **Final action:** 3/2/2020
Title: Discussion on Job Description for Administrative Assistant to the Mayor and Possible Reprice Request

Sponsors:

Indexes:

Code sections:

Attachments: 1. Mayors Assistant -Current-Job Description approved 2018.pdf, 2. Manitowoc Job Classifications - February 2020.pdf, 3. Asst to Mayor redline from 2014 duties to 2020 recommendations.pdf, 4. 2020 Asst to Mayor Job Description final proposed no redline.pdf

Date	Ver.	Action By	Action	Result
3/2/2020	1	Personnel Committee	placed on file	Pass
2/3/2020	1	Personnel Committee	accepted	Pass

Discussion on Job Description for Administrative Assistant to the Mayor and Possible Reprice Request