



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Room Tax Commission

Tuesday, November 4, 2025

4:30 PM

City Hall Council Chambers and via Zoom
(remote conferencing software)

Call to Order

Mayor Nickels called the meeting to order at 4:30pm.

Roll Call

Present: 6 - Reilly, Nickels, Dunbar, Wilbee, Loch and Sitkiewitz

Approval of Minutes

[25-0776](#) Approval of Minutes from October 7, 2025 Room Tax Commission Meeting

Attachments: [October 7, 2025 Minutes](#)

Moved by Sitkiewitz, seconded by Reilly, that the minutes be approved. The motion carried by the following vote:

Aye: 6 - Reilly, Nickels, Dunbar, Wilbee, Loch and Sitkiewitz

Discussion and Action Items

[25-0777](#) Discussion on 2026 Tourism Department Budget

Attachments: [Proposed 2026 Tourism Department Budget - Itemized](#)
[Proposed 2026 Tourism Department Budget](#)

Moved by Sitkiewitz, seconded by Reilly, that the Commission approves and recommends the presented budget be incorporated into the Mayor's 2026 Budget. The motion carried by the following vote:

Aye: 6 - Reilly, Nickels, Dunbar, Wilbee, Loch and Sitkiewitz

Adjournment

Moved by Sitkiewitz, seconded by Dunbar, that the meeting be adjourned at 4:42pm. The motion carried by the following vote:

Aye: 6 - Reilly, Nickels, Dunbar, Wilbee, Loch and Sitkiewitz